



# Linn County Road Department

*Providing safe and efficient transportation to  
citizens and visitors of Linn County.*

## *Memorandum*

**Date:** 12/02/2020

**To:** Linn County Board of Commissioners

**From:** Wayne Mink, Roadmaster *WEM*

**RE:** Background Information for Agenda Items – 12/08/2020

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The Road Department has the following item on the Board of Commissioners agenda for the weekly meeting on December 8, 2020. The following is a brief description of the item.

**Resolution & Order 2020-348 – Bid Advertisement, Powerline Rd: Muddy Creek Bridge Project**

This is a Resolution & Order to authorize the publication of a bid advertisement and set the bid opening date for the Powerline Road: Muddy Creek Bridge Project.

We request your approval.



**LINN COUNTY GENERAL SERVICES**

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**RUSSELL WILLIAMS**  
Director

A handwritten signature in black ink, appearing to read "Russell Williams", is written over the printed name and title.

Date: December 8, 2020

To: Board of Commissioners

RE: Resolution & Order #20-353 - Retroactive Board Approval for Purchase Order Contract

This custodial contract for Willamette Health Center North and South Buildings on Pacific Blvd. is coming to the Board's attention because the sum of contracted expenses exceeded my signature authority by \$76.00. I appreciate Dawna Steele's catching my signature error. Thank you.

**Garten Contract Background**

Under the Oregon statutes, if a Qualified Rehabilitation Facility (QRF) provides a service that a Public Agency is contracting out, the Agency must hire the QRF offering the service. Public agencies are required to use the QRF unless the QRF has been proven they cannot perform the work that was contracted for them to complete. The QRF program is run by the State of Oregon and all work tasks are reviewed and price set by the State.

The 2019-2020 fiscal year contract with Garten was \$47,680.49. General Services has contracted out the janitorial services with Garten since 2014 for the Willamette Health Center Buildings.