

AGENDA – LINN COUNTY BOARD OF COMMISSIONERS

DATE: March 24, 2020

DEPARTMENT: COMMISSIONERS / BUDGET OFFICE

ACTION REQUESTED:

RESOLUTION & ORDER # 2020 – 070

LOAN

- WITHIN THE GENERAL FUND
- WITHIN NON-DEPARTMENTAL
- WITHIN CAPITAL OUTLAY
- FROM THE ROAD DEPT
- IN THE AMOUNT OF 10,000,000

This is the Loan from the Road Fund to the Linn County General Fund.

ORDER # 2020 – 081

SUPPLEMENTAL BUDGET

- WITHIN THE GENERAL FUND
- WITHIN NON-DEPTMENTAL
- WITHIN THE CAPITAL OUTLAY
- FROM A LOAN OF ROAD FUNDS
- IN THE AMOUNT OF \$ 10,000,000

This is the Supplemental Budget that is required by law to increase General Fund by the 10,000,000 to acquire the property in Millersburg. We are taking out the loan from the Road Funds to move to Gen. Fund.

ORDER # 2020 – 083**REVENUE INCREASE**

- **WITHIN THE HEALTH FUND**
- **WITHIN THE ALL HEALTH DEPARTMENTS**
- **WITHIN PERSONAL SERVICES, MATERIALS AND SERVICES,**
- **AND CAPITAL OUTLAY, AND OTHER REQUIREMENTS**
- **IN THE AMOUNT OF \$ 732,765**

This is money that will be received in this year's budget from the State of Oregon. They need to amend some of the Health line items within their budget to decrease some of the transfers from one department to another (most of this is within the Health I.T department).

ORDER # 2020 – 085**SUPPLEMENTAL BUDGET**

- **WITHIN THE ROAD FUND**
- **WITHIN ROADMASTER**
- **WITHIN THE CONTINGENCY, OTHER REQUIREMENTS**
- **AND CAPITAL OUTLAY.**
- **IN THE AMOUNT OF \$ 10,000,000**

This is the Supplemental Budget that is required by law to increase Road Funds by the 1,400,000 to acquire the property in Millersburg. I am also moving the restricted money in the Road Fund to use for the Loan to General Fund.



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MEMORANDUM

DATE: March 24, 2020
TO: Linn County Commissioners
FROM: Sue Forty, Finance Director
Oregon Cascades West Council of Governments (OCWCOG)
RE: Update on OCWCOG Activities and Programs

Please note that OCWCOG is moving to reporting all program stats quarterly. As such, we are providing only a few in your March update, which are updated 4th quarter (October – December 2019) numbers. If you have any questions, please contact Sue Forty at sforty@ocwcoq.org or 541.924.8435.

General Updates

- COVID-19
OCWCOG is continuing to keep offices open, and Senior Leadership is working with agency partners to ensure continued service delivery while maintaining staff safety, health, and wellness via telework and increased social distancing in the office. OCWCOG is creating a webpage to provide information and updates on impacts to service delivery. The link will be made available soon.
- Merger Update: Community Services Consortium (CSC) and OCWCOG
The staff of the CSC and OCWCOG met multiple times over the last quarter to continue moving forward with merger discussions. These conversations are proceeding positively. A Request for Information (RFI) has been posted to try and determine what the next steps and potential cost could be to start the merger. Responses are due back by April 15th at 4:00 pm. Additional updates will be made to members as they become available.

Community and Economic Development

- Census Complete Count (CCC) Committee
CCC Committee meetings are being held every two weeks in the Valley leading up to the rollout of the online Census. Lincoln County meetings are being held separately to focus efforts; centralized coordination is still benefiting both groups.
- Geographic Information Systems (GIS)
GIS services are continuing to be provided on an as-needed basis for members; an intern has started to provide additional capacity to do small projects on communities "wish lists" and the internship pipeline is starting to ramp up.

Transportation Services

- AAMPO and CAMPO Coordination

Albany Area Metropolitan Planning Organization (AAMPO) and CAMPO continue work on *Public Transportation Agency Safety Plans (PTASP)*, required for the transit systems in each metropolitan planning organization (MPO). The *PTASP* is a federally required plan that will setup a structure for reporting safety events, document and evaluate existing safety practices, and develop appropriate safety trainings for all members of the transit agency. This project will be complete by June 2020.

The MPOs hosted State and Federal partners for the annual review of their respective *FY2021 Unified Planning Work Programs* on February 20th.

- Safe Routes to Schools (SRTS)

SRTS infrastructure grants and Transportation and Growth Management (TGM) planning application deadlines are coming this Spring. The Community and Economic Development (CED) Department is engaging with a number of communities on potential projects for technical assistance, grant writing support, and potential grant management.

- Statewide Transportation Improvement Fund (STIF)

The *99W Transit Feasibility Project* is in full swing. A website was established to provide continual updates and the project team is currently doing outreach with Area Commissions on Transportation (ACTs) along the corridor.

The *Seamless Transit Project* held its second meeting in which the project team and stakeholders discussed the accomplishments of the project thus far, in addition to discussing needs and opportunities that will come with expanding transit technology in the Region. Three technology vendors responded to an open Request for Information (RFI) and did remote presentations related to real time bus information, vehicle tracking, and other elements of transit services.

Community Services Program

- Meals on Wheels (MOW)

	<i>Last Quarter - July, August, and September 2019</i>			
	<i>July 2019</i>	<i>August 2019</i>	<i>September 2019</i>	<i>Subtotal</i>
Linn County Meals	11,944 meals	11,882 meals	10,778 meals	34,604 meals
Linn County Clients	715 clients	697 clients	734 clients	-
Regional Meals	20,500 meals	19,939 meals	17,872 meals	58,311 meals
Regional Clients	1,215 clients	1,217 clients	1,264 clients	-

	<i>This Quarter – October, November, and December 2019</i>			
	<i>October 2019</i>	<i>November 2019</i>	<i>December 2019</i>	<i>Subtotal</i>
Linn County Meals	12,769 meals	10,702 meals	11,954 meals	35,425 meals
Linn County Clients	716 clients	730 clients	750 clients	-
Regional Meals	21,350 meals	17,920 meals	20,119 meals	59,233 meals
Regional Clients	1,259 clients	1,261 clients	1,292 clients	-

The MOW numbers are being presented in a different way to correct how the client data was reported. The charts show this quarter versus the last quarter in meals and client activity.

Total meal service is up approximately 1,000 meals per month over the same period in the prior Fiscal Year. The total number of clients served may fluctuate from month-to-month as dining room participation ebbs and flows, and as clients transition from taking their meals in a dining room setting, to becoming home-delivered clients. The number of clients served each month is an unduplicated count.

Program Supervisor Anita Lengacher was invited to speak at the Albany Kiwanis Club and the Albany Optimist Club about the MOW program and service trends. She spoke to the Mennonite Village Women's Breakfast group and Corvallis Kiwanis Club in February.

Program Supervisor Lengacher was invited to Clayton Homes to receive a \$1,000 annual donation. The employees raised \$6,500 which was matched, and then distributed between 13 agencies in the local community.

MOW was able to purchase new meal delivery bags for all meal sites, due to designated donations from several donors. These bags will ensure meals stay warm and are lighter, which will help our volunteers do their jobs.

- Money Management Program

An average of two Representative Payee clients are currently being added to the program per month. We anticipate this trend to continue indefinitely.

MMP currently supports Linn County residents by the following breakout:

- 5 Bill Pay clients; and
- 21 Representative Payee clients.

- Older Adult Behavioral Health Initiative (OABHI)
Portland State University professor Diana White presented OABHI the opportunity for a Master of Social Work (MSW) student to shadow one of the Specialists on community education classes. The student attended the *Crisis Intervention Training (CIT)* for Albany law enforcement in February.
- Senior Corps Programs: Foster Grandparent Program (FGP), Retired and Senior Volunteer Program (RSVP), and Senior Companion Program (SCP)
RSVP's Senior Health Insurance Benefits Assistance (SHIBA) volunteers served a total of **373 Linn County residents**. An additional **112 Linn County residents** participated in our New to Medicare seminars, held at Linn-Benton Community College.

Senior Companions provided 994 hours of service to their **homebound Linn County senior neighbors for a total of 994 hours** during the quarter. One-on-one time spent with clients includes companionship (card-playing, reading), transportation (grocery shopping and errands), or respite for a caregiver.

FGP tutored or mentored a total of **4,129 hours at** Sunrise Elementary, Start Making a Reader Today (SMART), South Shore Elementary, Timber Ridge, Kid-Co Head Start-Riverside and Foster locations, Cascades School, Sand Ridge Charter School-Lebanon site, Albany Boys and Girls Club, The Children's Place, Mid-Willamette Family YMCA, Riverview Elementary, and Oak Heights Elementary School).

FGP and SCP were awarded Social Accountability grant funding from Samaritan Albany General Hospital and Samaritan Lebanon Community Hospitals, in support of efforts to meet critical community needs while providing life-changing opportunities for low-income seniors.

Senior and Disability Services

- Council Members Visit Legislators in Salem
On February 20th, OCWCOG Senior and Disability Services (SDS) Advisory Council members traveled to Salem to spend time visiting with local lawmakers. The itinerary included scheduled visits with Senators Gelser and Roblan, as well as Representatives Boshart-Davis, Gomberg, Rayfield, Sprenger, and Wilde.

Developing and maintaining strong relationships with our delegation is a top priority for the Councils who leverage those relationships when advocacy is needed to support programs that serve older adults and people with disabilities. Because the 2020 Legislative Session was relatively uneventful for SDS programs, the top talking point for the Council members during the visit was a message of appreciation for the work that happened in 2019, when Aging and People with Disabilities (APD) and Area Agency on Aging offices across the State received a significant bump in funding. The funds, in part, are going to support hiring more workers to reduce caseload numbers.

OCWCOG's SDS department is currently in a major push to hire more Eligibility Specialists, Case Managers, and Adult Protective Services Investigators because of the funding increase received.

- Council Member Mike Volpe Presented Award
OCWCOG's Disability Services Advisory Council Member Mike Volpe became the most recent recipient of the Lee Hazelwood Advocacy Award.

The award recognizes an individual leader who is devoted to the advocacy and welfare of seniors and people with disabilities. Representative Dan Rayfield presented Councilman Volpe the award at a ceremony at the Capitol building on February 11, 2020.





Linn County Road Department

*Providing safe and efficient transportation to
citizens and visitors of Linn County.*

Memorandum

Date: 3/19/2020

To: Linn County Board of Commissioners

From: Darrin Lane, Roadmaster 

RE: Background Information for Agenda Items – 3/24/2020

The Road Department has the following items on the Board of Commissioners agenda for the weekly meeting on March 24, 2020. The following is a brief description of the items.

Resolution & Order 2020-062 – Bid advertisement, North Santiam River (Mill City) Bridge Project

This is a Resolution & Order to approve the invitation to bid and set the bid opening date for the North Santiam River (Mill City) Bridge Project.

Resolution & Order 2020-064 – Delegation of Authority, Oil Rock Purchase

This is a Resolution & Order to approve a delegation of authority to the Roadmaster for purchase of oil rock for the 2020 chip seals project. This purchase is from RiverBend Materials in the amount of \$64,625.

We request your approval.



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Dawna L. Steele
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TO: Board of Commissioners

FROM: Jodi Gollehon, Deputy Linn County Attorney

DATE: February 28, 2020

RE: Resolution No. 2020-047 & Resolution No. 2020-067

The following items are scheduled to be heard on March 24, 2020:

Resolution No. 2020-047: “In the Matter of Amending the Linn County Exclusion Policy (Policy 39)”

- ▶ Adoption of amendments to LCP 39, the “Exclusion from County-Owned Property and from Contacting the County by Telephone” policy. Amendments necessary to clarify procedures and ensure safety in public buildings.
- ▶ Updates from original Board hearing: removed the definition of “weapon” and changed the language in 39.200(14) from “unlawful possession of a weapon” to “violation of ORS 166.370.”

Resolution No. 2020-067: “In the Matter of Repealing Linn County Special Order 3, Prohibiting Dangerous Weapons in Courthouse, and Linn County Special Order 4, Prohibiting Smoking in Public Buildings”

- ▶ Repealing Linn County Special Order 3, which prohibits weapons in the Courthouse. Repealing is necessary as ORS 166.370 explicitly prohibits weapons in a court facility, making Special Order 3 obsolete.
- ▶ Repealing Linn County Special Order 4, which prohibits smoking in County buildings. Repealing is necessary as ORS 433.845 explicitly prohibits smoking, aerosolizing, or vaporizing in a public place or place of employment, making Special Order 4 obsolete.