



## **DESCRIPTIONS OF LINN COUNTY BOARDS, COMMISSIONS AND COMMITTEES**

01-17-2019

***ALCOHOL & DRUG PLANNING COMMITTEE:*** The Alcohol and Drug Planning Committee shall serve to insure the orderly development of needed services in the area of alcohol in Linn County by performing the following functions: 1) To act in an advisory capacity to the Linn County Board of Commissioners in the development and operations of services to prevent and treat alcohol and drug dependency problems; 2) To coordinate planning for local programs dealing with prevention, treatment, and rehabilitation of alcohol problems; 3) to review and comment on applications for local, state, and federal funds for local alcohol programs; and 4) To develop the local portion of the annual state alcohol plan, subject to Board of Commissioners review. Term: 3 years.

***AMBULANCE SERVICE AREA ADVISORY COMMITTEE:*** The Committee is composed of nine members – eight (8) professionals and one (1) public member. The purposes of the Committee include: 1) to ensure the best quality of delivery of the most efficient and effective pre-hospital emergency care possible with the available resources; (2) to reduce needless attention by state regulatory agencies to problems that can be resolved locally; (3) to increase local awareness of potential problems that may exist; and (4) to increase the awareness of ambulance medical directors regarding area concerns and activities. Term: 2 years.

***BOARD OF PROPERTY TAX APPEALS:*** Examines and corrects the assessment rolls prepared by the County Assessor by increasing or decreasing the valuation of any property therein so that the valuation is the true cash value of the property. Term: 1 year. Convenes first Monday in February of each year.

***BUDGET COMMITTEE:*** The Committee reviews and approves the county budget, limits the amount of tax, which may be levied by the county, and establishes a tentative maximum for total permissible expenditures for each fund. Term: 3 years. Meets in March and April and/or as needed.

**COMMUNITY SERVICES CONSORTIUM (LINN, BENTON AND LINCOLN COUNTIES):**

**COMMUNITY ACTION ADVISORY COUNCIL:** The purpose of the Advisory Board is to provide recommendation to the CSC Governing Board on services, contracts, program design, content, and budget of Consortium approaches to addressing the needs of low-income persons and to the alleviation of conditions leading to poverty. Its area of jurisdiction shall be Linn, Benton, and Lincoln counties. Term: 3 years.

**COMPENSATION BOARD:** The purpose of the Compensation Board is to annually recommend a compensation schedule for the county elective officers. The board annually reviews the compensation paid to persons comparably employed by the State of Oregon, local public bodies and private businesses within a labor market deemed appropriate by the board for each elective officer. Term: 3 years. Meets as needed.

**DEVELOPMENTAL DISABILITIES ADVISORY BOARD:** The Board shall consist of nine (9) persons. The purpose of the Board shall be to advise the Linn County Board of Commissioners and the Linn County Department of Health Services regarding the county's developmental disability related activities, programs and policies. Term: 3 years. Meets the second Tuesday of each month.

**4-H AND EXTENSION SERVICE DISTRICT BUDGET COMMITTEE:** The Committee reviews and approves the 4-H and Extension Service District Budget. Terms: 3 years. Meets in March and May and/or as needed. Term: 3 years

**FAIR BOARD:** The Board is primarily a policy-making group involved with both the annual Linn County Fair and the year-round operation of the Linn County Fair and Expo Center. The Board provides budget and policy recommendations to the Board of Commissioners on all issues and activities regarding the Center. Term: 3 years.

**HEALTH ADVISORY COUNCIL:** The council advises the Board of Commissioners and the Linn County Department of Health Services of activities, programs, and policies of the County Department of Health Services, Public Health and Environmental Health programs. With concurrence of the Board of Commissioners, the council advises the State Health Division and the Oregon Legislature on public and environmental health related legislation, activities, programs, and policies. The council provides a citizen perspective and identifies unmet public and environmental health needs of county residents. Term: 3 years. Meets quarterly.

**HISTORIC RESOURCE COMMISSION:** The commission was established to implement a historic preservation program which includes: 1) Maintaining the Linn County Inventory of Historic Resources and establishing a Register of Historic Resources; 2) Reviewing applications for alterations of historic structures; 3) Increasing the public's awareness and appreciation of historic resources; and 4) Coordinating historic preservation activities with public agencies and citizen groups. Term: 3 years.

**HISTORICAL MUSEUM ADVISORY COMMISSION:** The commission advises the Linn County Parks & Recreation Director on matters relating to the operation, maintenance, promotion and development of the Linn County Historical Museum and the Moyer House. The commission, through the Parks & Recreation Director, also advises the Linn County Board of Commissioners on matters relating to the Linn County Historical Museum and Moyer House. The Linn County Board of Commissioners establishes all major policies governing the Historical Museum and Moyer House. Term: 3 years. Meets every 2<sup>nd</sup> Monday of the month at 2:00 p.m. at the Museum.

**LINN-BENTON HOUSING AUTHORITY:** The authority was created by the Boards of Commissioners of Linn and Benton Counties to provide a vehicle for accessing federal low-income housing program funds to provide the opportunity for decent, safe, sanitary and affordable housing to lower income families residing or wishing to reside in the two counties. In addition to the federally funded programs administered by the authority, they have endeavored to develop other local programs to help meet the additional low-income housing needs of our area. Term: 4 years.

**LINN LOCAL ADVISORY COMMITTEE:** The Linn Local Advisory Committee (LLAC) will ensure that the integrated health care needs of all Linn County residents and their community are effectively and efficiently addressed. The LLAC will parallel, in structure, function and membership the established InterCommunity Health Network (IHN-CCO) regional Community Advisory Council (CAC). Term: 3 years; Meets monthly.

**LOCAL PUBLIC SAFETY COORDINATING COUNCIL:** The purpose of the Council is to: 1) promote public safety and reduce crime; 2) assist the Oregon Department of Corrections by and through its Linn County Parole and Probation Office in the development of the Linn County Community Correction Plan which ensures accountability, responsibility, consequences and respect for both the adult and juvenile justice systems; and 3) to encourage effective, coordinated, and balanced approaches to the prevention of crime, the reduction of recidivism and the creation of safe communities in Linn County. Term: 2 years.

**MENTAL HEALTH ADVISORY BOARD:** The Board shall consist of fifteen (15) members. The purpose of the Board shall be to advise the Linn County Board of Commissioners and the Linn County Department of Health Services of the county's mental health related activities, programs and policies. Term: 3 years. Meets every other month on the 4<sup>th</sup> Tuesday.

**PARKS & RECREATION COMMISSION:** The commission assists and advises the Linn County Parks & Recreation Director in the planning and operation of the county's Parks and Recreation Program. The Linn County Board of Commissioners establishes all major policies governing the Parks and Recreation Program. Term: 4 years. Meets at 7:00 p.m. on the 2<sup>nd</sup> Thursday of each month (do not meet in during the summer months).

**PLANNING COMMISSION:** The Planning Commission meets twice a month to discuss land use planning issues and conduct public hearings. Hearings are held on land use applications such as conditional use permits, comprehensive plan amendments, zoning

amendments and variances. The commission makes recommendations to the Board of Commissioners on land use policies and zoning designations. Serves as the Citizen Involvement Committee during the periodic review process. Term: 4 years. Meets twice a month.

***SOLID WASTE ADVISORY COMMITTEE:*** To assist the Board of Commissioners in critical planning and implementation in solid waste management. First priority shall be given to those areas assigned by the Board and otherwise to recycling and refuse and matters related to those fields. Term: 3 years. Meets as needed.

***TRANSPORATION ADVISORY COMMITTEE:*** The purpose of the committee shall be to advise the Linn County Board of Commissioners on activities and programs to maintain and improve transportation for elderly and handicapped persons. Upon direction of the Board of Commissioners, the committee may advise public and private entities, provide a network of information and contacts for transportation for elderly and handicapped persons, and monitor county special transportation activities at the regional, state and federal levels. Also, the committee will specifically be responsible for developing a distribution plan for Special Transportation Fund monies by the county. Term: 3 years. Meets quarterly and/or as needed.