



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
TUESDAY MEETING  
LINN COUNTY COURTHOUSE – ROOM 200  
APRIL 7, 2020**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, April 7, 2020.**

Those present at various times for the matters as indicated below were: Darrin Lane, Linn County Roadmaster; Chuck Knoll, Engineer, Linn County Road Department; Daineal Malone, Civil Engineer II, Linn County Road Department; Russ Williams, Linn County General Services & Property Management Director; Alyssa Boles, Senior Planner, Linn County Planning & Building Department; Michelle Hawkins, Linn County Treasurer & Budget Officer; Kerry Johnson; Representative Sherrie Springer and other audience members present for the Bid Opening.

1, 2, 3. At 9:30 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chairman; John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners.

4. Approval of Agenda.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.**

5. Approval of the March 31, 2020 Commissioners' Meeting Minutes.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the March 31, 2020 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.**

6. Reports of Staff and Committees: There were no reports of Staff and Committees.

7. Road Department – Darrin Lane, Linn County Roadmaster.

A. Bid Opening - One Horse Slough (Brewster Road) Bridge Project.

Mr. Lane stated that Mr. Knoll would be opening the bids. Mr. Knoll provided the Board with an overview of the matter and then proceeded to open the sealed bids as follows:

1. Waldron & Son's – \$898,377.08
2. Oregon State Bridge Construction – \$945,021.10
3. Bent LLC. – \$1,077,995.25
4. Carter & Co. – \$890,825.97
5. Legacy Contracting - \$1,048,189.55
6. Marcum & Son's - \$945,118.14

Mr. Knoll stated that he would come back before the Board next week with a recommendation for the bid award.

Mr. Lane provided the Board with an overview of the following items:

B. Bid Award Recommendation – Hamilton Creek, Berlin Road Bridge Replacement Project

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the Bid Award Recommendation. The vote was called. The motion passed unanimously.**

C. Resolution 2020-091 delegating authority to Darrin L. Lane, Roadmaster, to micro surface Brewster Road provided by Intermountain Slurry Seal, Inc.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-091. The vote was called. The motion passed unanimously.**

D. Resolution & Order 2020-092 approving a Memorandum of Understanding for North River Drive (County Road Number 0035) improvements between the Federal Highway Administration and Linn County and delegating authority to Darrin L. Lane, Roadmaster.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-092. The vote was called. The motion passed unanimously.**

E. Resolution 2020-094 delegating authority to Darrin L. Lane, Roadmaster, to purchase paving services for various intersections located in the Sweet Home Maintenance District.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-094. The vote was called. The motion passed unanimously.**

F. Resolution 2020-095 delegating authority to Darrin L. Lane, Roadmaster, to purchase paving services for various intersections located in the Scio Maintenance District.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-095. The vote was called. The motion passed unanimously.**

8. General Services – Russ Williams, Linn County General Services & Property Management Director.

A. Bid Opening - General Services Building Re-roofing Project.

Mr. Williams provided the Board with background information regarding the matter and then opened the bids as follows:

1. Griffith Roofing Co. - \$290,699.00; Alternative Bid - \$59,033.00
2. J.R. Swigart Co. - \$167,688.00; Alternative Bid - \$11,401.00
3. Mcdonald & Welte Inc. - \$198,000; Alternative Bid - \$31,000
4. Roof Toppers Inc. - \$168,796.00; Alternative Bid - \$26,025.00
5. Snyder Roofing - \$203,937.00; Alternative Bid - \$39,942.00

Discussion followed.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to reject all five bids. The vote was called. The motion passed unanimously.**

9. Planning Department – Robert Wheeldon, Linn County Planning & Building Director,

Mr. Wheeldon provided the Board with information regarding the following items:

A. Ordinance 2020-035 amending the Linn County Land Development Code, codified at Linn County Code Chapter 929.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Ordinance 2020-035. The vote was called. The motion passed unanimously.**

B. Resolution & Order 2020-049 approving a Comprehensive Plan Amendment to add property to the Lyons Urban Growth Boundary.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-049. The vote was called. The motion passed unanimously.**

C. Ordinance 2020-050 approving an Ordinance amending the Linn County Comprehensive Plan Map and Zoning Map.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Ordinance 2020-050. The vote was called. The motion passed unanimously.**

10. Treasurer – Michelle Hawkins, Linn County Treasurer & Budget Officer.

Ms. Hawkins provided the Board with an overview of the following items:

A. Order 2020-096 approving the transfer of certain appropriations within the Road Fund, \$1,000,000.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2020-096. The vote was called. The motion passed unanimously.**

B. Order 2020-097 accepting an expenditure of a certain grant within the General Fund, \$-2,500,000.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2020-097. The vote was called. The motion passed unanimously.**

C. Order 2020-109 accepting an expenditure of a certain grant within the General Grants Fund, \$250,000.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2020-109. The vote was called. The motion passed unanimously.**

D. Order 2020-110 accepting an expenditure of a certain grant within the General Fund, \$250,000.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2020-110. The vote was called. The motion passed unanimously.**

E. Order 2020-112 accepting an expenditure of a certain grant within the Fair Fund, \$40,000.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2020-112. The vote was called. The motion passed unanimously.**

F. Order 2020-113 accepting an expenditure of a certain grant within the Grants Fund, \$67,000.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2020-113. The vote was called. The motion passed unanimously.**

G. Order 2020-114 approving the transfer of certain appropriations within the General Fund, \$50,000.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2020-114. The vote was called. The motion passed unanimously.**

11. Correspondence: There was no correspondence to come before the Board.

12. Special Orders:

A. Personnel Action Forms were read into the record for: Steven Ovens (General Services); Keith Olsen (GIS); Bailey Ganta, Viridiana Sergoviano Ramirez and James Wach (Juvenile Detention); Debra Barreras, Terry Beckett, Marcella Elliott, Brenda Geoghegan and Patrick Hund (Mental Health) and Floretta Morris (Parks & Recreation).

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed unanimously.**

13. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

Mr. Wyatt stated that in regard to the COVID-19 Emergency Leave Policy that was approved at the Tuesday, March 31, 2020 Board meeting, after research and discussion with the County Attorney's Office, the Health Administrator and the Sheriff, he recommended that the Board approve deleting the exclusion that referenced medical providers and first responders because it was determined that it was optional, not mandatory. He added that the County Attorney was preparing the documents to be backdated to Tuesday, March 31, 2020 and would be ready for Board review and signature at the Tuesday, April 14, 2020 Board meeting. Brief discussion followed.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve deleting the exclusion referencing medical providers and first responders in the COVID-19 Emergency Leave Policy. The vote was called. The motion passed 2-1 with Commissioner Nyquist opposed.**

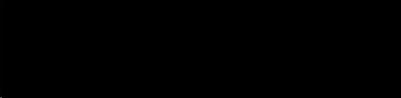
14. New Business: There was no new business to come before the Board.

15. Announcements: There were no announcements.

16. Business from the Public (3 minute limit per speaker): There was no one present from the public wishing to use this forum.

17. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:00 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for 9:30 a.m. on Tuesday, April 14, 2020.

  
Recorder  
For Board of Commissioners

**LINN COUNTY BOARD OF COMMISSIONERS**

  
Roger Nyquist, Chairman

  
John K. Lindsey, Commissioner

  
William C. Tucker, Commissioner

Date April 14, 2020