



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING
LINN COUNTY COURTHOUSE – ROOM 200
APRIL 21, 2020**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, April 21, 2020.

Those present at various times for the matters as indicated below were: Todd Noble, Linn County Health Services Administrator; Dr. William Muth, Linn County Health Officer; Shane Sanderson, Linn County Environmental Health Program Manager; Darrin Lane, Linn County Roadmaster; Chuck Knoll, Engineer, Linn County Road Department; Daineal Malone, Civil Engineer II, Linn County Road Department; Jim Yon, Linn County Sheriff; Micah Smith, Lieutenant Support Division, Linn County Sheriff's Office; Robert Wheeldon, Linn County Planning and Building Director; Alyssa Boles, Senior Planner, Linn County Planning and Building Department; Bill Palmer, Linn County Accounting Officer and other audience members present for a bid opening. Randy Porter, Linn County Fair and Expo Director, participated via teleconference.

1, 2, 3. At 9:00 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chairman; John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Approval of the April 14, 2020 Commissioners' Meeting Minutes and April 17, 2020 Special Session Minutes.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the April 14, 2020 Commissioners’ Meeting Minutes and April 17, 2020 Special Session Minutes. The vote was called. The motion passed unanimously.

6. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Activity Reports – Dr. William Muth, Linn County Health Officer.

Mr. Muth reviewed the Communicable Disease and Vital Activity Reports for March, 2020 with the Board. Copies of the reports are on file in the Linn County Clerk’s Office in the Commissioners’ Staff File.

He stated that there was a COVID-19 outbreak and 37 cases were identified in Linn County for March, 2020.

Commissioner Nyquist stated that last Tuesday, April 14, 2020, the Board had instructed Todd Noble, Linn County Health Services Administrator, to gather information in regard to how Linn County should move forward with testing and, on Friday, April 17, 2020 at a Special Session, the Board agreed to enter into a contract with Willamette Valley Toxicology, LLC (WVT) Laboratory in Corvallis, Oregon to process the tests. Extensive discussion followed regarding who should get the testing.

Dr. Muth recommended that the County test people in congregate facilities where there are symptoms; testing everyone would not be a good resource of the testing kits the County has, at this time. He stated that, if the County had the enough test kits, then it would be great to expand the testing to all persons who were ill in the community at large but, for now, he believed the focus needed to be in congregate settings where there are cases.

Next, there was discussion regarding Personal Protective Equipment (PPE). Commissioner Nyquist stated that Dr. Larry Mullins, former President of Samaritan Health, had PPE for Linn County. Commissioner Nyquist asked Mr. Noble if the State had delivered PPE as planned and Mr. Noble stated that he hadn’t seen anything as of Sunday, April 19, 2020. Commissioner Nyquist stated that they had put in an order for 120-day inventory; we need to make that connection.

Commissioner Nyquist stated that, on a call with the Governor and 100 Commissioners yesterday, April 20, 2020, there was discussion about reopening the State county-by-county and region-by-region. There are guidelines that have to be met such as testing abilities, adequate supply of PPE and a decrease in positive tests. Commissioner Nyquist stated that, when the County begins to test, then the number of positive tests would

increase. The Governor also stated that it would be determined on a percentage of tests done. Commissioner Nyquist mentioned that he had heard from a constituent that was furious that the Commissioners had not reopened Linn County. Dr. Muth stated that the County was in no place to reopen at this time.

Commissioner Tucker asked that Dr. Muth put in writing his recommendations to the Board. Dr. Muth stated that he had to give the Board credit for talking about these matters. He recommended that the Board focus first on testing those in a congregate setting and then those who have COVID-19 like symptoms and how to isolate them. Discussion followed regarding the need to get the health care facilities open; there are people who are waiting on procedures and surgeries that are not related to COVID-19 such as heart procedures and other surgeries. Commissioner Lindsey gave an example of someone he knew that needed a biopsy and was denied. Commissioner Tucker stated that the Board would need to work with Dr. Muth and asked if he could provide the Board his written advice and recommendations before their meeting with Samaritan tomorrow, Wednesday, April 22, 2020. Commissioner Nyquist thanked Dr. Muth for his work and stated that the Board was grateful to have him present today. Commissioner Tucker recommended that Dr. Muth send his written recommendations to Mr. Noble.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Environmental Health Program Manager.

Mr. Sanderson provided an Environmental Health Activity Report for March, 2020. A copy of his report is filed in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Sanderson stated that things had started ramping down due to COVID-19 in March, 2020. He stated that he had a complaint about liquor store owners spraying people with sanitizer; this type of complaint has begun to come in to his department. Mr. Sanderson also stated that he had received a telephone call from the Department of Environmental Quality (DEQ) about his department doing sanitary surveys on County property. Commissioner Tucker recommended Mr. Sanderson use common sense regarding those types of calls and to call the Board if they could help in those types of situations.

C. Request for Refund from Linn County Environmental Health Program to Drew Tyler, Rockhill Construction, \$1,030.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the Request for Refund. The vote was called. The motion passed unanimously.

D. Request for Refund from Linn County Developmental Disabilities Program to Oregon Department of Human Services, \$55,039.

Mr. Noble stated that this payment was sent to Linn County Developmental Disabilities in error and should have been paid to a vocational provider. The payment needed to be returned.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the Request for Refund. The vote was called. The motion passed unanimously.

Mr. Noble asked if the Board wanted to review Agenda Item 12-C at this time and the Board agreed.

12-C. Resolution & Order 2020-128 approving an Emergency Contract between Linn County and WVT Laboratory for COVID-19 testing.

Mr. Noble stated that he spoke with Manny Cruz, CEO, Willamette Valley Toxicology, LLC (WVT) and he said he had a plan to get the swabs for testing but it may not be until late next week before he gets them. Commissioner Nyquist stated that he would talk with Dr. Larry Mullins as well. Mr. Noble stated that tomorrow, Wednesday, April 22, 2020 he had a scheduled call with Doug Boysen, CEO at Samaritan. Mr. Noble stated that he would need some time to get the care teams up and running before ramping up the testing.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-128. The vote was called. The motion passed unanimously.

7. Road Department – Darrin Lane, Linn County Roadmaster.

A. Bid Opening – North Santiam River (Mill City) Bridge Project.

Mr. Lane called upon Chuck Knoll, Engineer, Linn County Road Department to open the bids. Mr. Knoll stated that this bridge project was for structural and painting of the bridge. He opened the bids as follows:

1. Oregon State Bridge Construction, Stayton, OR - \$2,990,000
2. Legacy Contracting, Inc., Stayton, OR - \$2,599,840
3. Stellar J Corp., Woodland, WA - \$2,764,876
4. Farline Bridge, Inc., Stayton, OR - \$3,086,300

Mr. Knoll stated that they would review the bids and come back before the Board with a Bid Award recommendation.

8. Sheriff's Office – Micah Smith, Lieutenant Support Division, Linn County Sheriff's Office.

A. Resolution & Order 2020-121 approving an Agreement between Enterprise Fleet Management and Linn County and delegating authority to execute originals. *(This item was removed from the Tuesday, April 14, 2020 Agenda).*

Mr. Smith provided the Board with background information regarding this item. Discussion followed.

Commissioner Lindsey disclosed that he has a relative who is a Vice-President of a national company that provides this type of service and that he had not talked with the Sheriff nor had he ever discussed this matter with him.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-121. The vote was called. The motion passed.

9. Reports of Staff and Committees:

A. Fair/Expo Update – Randy Porter, Linn County Fair and Expo Director.

Mr. Porter presented the Fair/Expo Report for March, 2020 via teleconference. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

There was discussion about revenue moving forward expecting that revenue would continue to go down through the end of the fiscal year due to COVID-19 as the Expo was shut down. Discussion followed.

Commissioner Tucker asked Commissioner Nyquist about this year's County Fair. Commissioner Nyquist stated that it was out of the Fair Board's hands and that the Fair Board would be meeting Monday, May 4, 2020 to discuss this further. At this point, it may be that the County Fair will just consist of the 4-H Fair and Auction.

B. Request for Refund from Linn County Expo Center to LBCC, Lori Rowton, \$2,787.24.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the Request for Refund. The vote was called. The motion passed unanimously.

Commissioner Tucker thanked Mr. Porter for his coordination of the Red Cross Blood Drive and stated that Red Cross personally appreciated Mr. Porter's efforts.

10. Planning Update – Robert Wheeldon, Linn County Planning and Building Director.

A. Resolution & Order 2020-033 approving applications by Knife River Corporation for a Plan Text Amendment, a Zone Map Amendment, a Code Text Amendment and the Application of a Limited Use Overlay affecting 155.05 acres of land.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-033. The vote was called. The motion passed unanimously.

B. Ordinance 2020-034 amending the Linn County Comprehensive Plan Text, Linn County Zoning Map and Linn County Code Text.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Ordinance 2020-034. The vote was called. The motion passed unanimously.

Mr. Wheeldon stated that the following Agenda items amended job classifications for the Electrical and Plumbing Inspectors. He thanked the Board for agreeing to increase the pay range for these classifications; it has helped in hiring an Electrical Inspector, as well as, being able to retain the current Plumbing Inspector who was seeking employment elsewhere due to the issue with pay. Commissioner Lindsey thanked Mr. Wheeldon as well; the increases also help to compete with the general public.

C. Resolution & Order 2020-105 amending a classification for Electrical Inspector I and changing the Pay Range from 18 to 71 (SEIU-Range 71) *(This item was moved from the Tuesday, April 14, 2020 agenda).*

Action Taken Below.

D. Resolution & Order 2020-106 amending a classification for Electrical Inspector II and changing the Pay Range from 19 to 72 (SEIU-Range 72) *(This item was moved from the Tuesday, April 14, 2020 agenda).*

Action Taken Below.

E. Resolution & Order 2020-107 amending a classification for Plumbing Inspector I and changing the Pay Range from 17 to 70 (SEIU-Range 70) *(This item was moved from the Tuesday, April 14, 2020 agenda).*

Action Taken Below.

F. Resolution & Order 2020-108 amending a classification for Plumbing Inspector II and changing the Pay Range from 18 to 71 (SEIU-Range 71) *(This item was moved from the Tuesday, April 14, 2020 agenda).*

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Orders 2020-105, 106, 107 and 108. The vote was called. The motion passed unanimously.

11. Correspondence: There was no correspondence to come before the Board.

12. Special Orders:

A. Personnel Action Forms were read into the record for: Courtney Paschke (Health Services Administration); Gregory Hoskins, Cyndy Carmichael, Maria Sotelo and Geoffrey Thoma (Mental Health); Glenna Hughes, William Muth and Rachel Peterson (Public Health) and Nicholas Donaldson and Eelyssa Scofield (Road Department).

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed unanimously.

B. Resolution 2020-124 approving an Oregon Department of Revenue Assessment and Taxation Grant Document.

Bill Palmer, Linn County Accounting Officer, stated that this was a yearly grant and part of the application submission was to include a Resolution from the Board. He stated that he had worked with Andy Stevens, Linn County Assessor, on the grant and that there was nothing different from last year.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-124. The vote was called. The motion passed unanimously.

C. Resolution & Order 2020-128 approving an Emergency Contract between Linn County and WVT Laboratory for COVID-19 testing.

This item was heard and approved under Item No. 6 - Board of Health.

13. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

14. New Business: There was no new business to come before the Board.

15. Announcements: There were no announcements.

16. Business from the Public (3 minute limit per speaker): There was no one present from the public wishing to use this forum.

17. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:12 a.m. by unanimous consent.

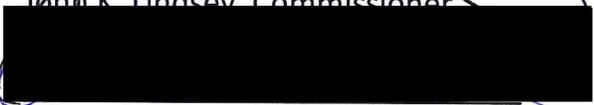
The next regular public meeting of the Board of Commissioners is scheduled for 9:30 a.m. on Tuesday, April 28, 2020.

 Recorder
For Board of Commissioners
Marsha Meyer

LINN COUNTY BOARD OF COMMISSIONERS


Roger Nyquist, Chairman


John K. Lindsey, Commissioner


William C. Tucker, Commissioner

Date 4-28-2020