



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
TUESDAY MEETING  
LINN COUNTY COURTHOUSE – ROOM 200  
AUGUST 20, 2019**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, August 20, 2019.**

Those present at various times for the matters as indicated below were: Todd Noble, Linn County Health Services Administrator; Dr. William Muth, Linn County Health Officer; Rick Partipilo, Linn County Environmental Health Program Manager; Randy Porter, Linn County Fair and Expo Director; Gene Karandy, County Attorney for Linn County; Jim Yon, Linn County Sheriff; Paul Timm, Linn County Undersheriff; Kevin Husk, Linn County Juvenile Detention Manager; Kevan McCulloch, Deputy County Attorney for Linn County; Alan Kwan; two other audience members and Alex Paul, Reporter for the *Democrat-Herald*.

1, 2, 3. At 9:00 a.m. Vice-Chairman John K. Lindsey called the meeting to order. The flag salute and roll call followed. Commissioner John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Marsha Meyer, Recorder for the Board of Commissioners. Commissioner Nyquist had a meeting in Salem and Ralph Wyatt, Linn County Administrative Officer, was on vacation.

4. Approval of Agenda.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the agenda. The vote was called. The motion passed by consensus.**

5. Approval of the August 13, 2019 Commissioners' Meeting Minutes.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the August 13, 2019 Commissioners’ Meeting Minutes. The vote was called. The motion passed.**

6. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. William Muth, Linn County Health Officer.

Dr. Muth provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for July, 2019. Copies of the reports are on file in the Linn County Clerk’s Office in the Commissioners’ Staff file. The Board thanked Dr. Muth for his reports.

B. Environmental Health Monthly Activity Report – Rick Partipilo, Linn County Environmental Health Program Manager.

Mr. Partipilo provided the Board with an overview of the Environmental Health Monthly Activity Reports for June and July, 2019. Copies of his reports are on file in the Linn County Clerk’s Office in the Commissioners’ Staff file.

Mr. Partipilo noted that the July, 2019 report was incorrect and that he would provide the Board with the correct report. He then reviewed the June, 2019 with the Board. Commissioner Tucker thanked Mr. Partipilo for letting him use the resources of Brittany May, Environmental Health Specialist, Linn County Environmental Health Department, for a matter he had been working on.

C. Resolution & Order 2019-234 approving an Amendment No. 1 to the Intergovernmental Grant Agreement for Substance Abuse Prevention and Treatment (Contract No. 154991) between the State of Oregon, Oregon Health Authority and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-234. The vote was called. The motion passed.**

D. Resolution & Order 2019-256 approving an Amendment to an Intergovernmental Agreement for Environmental Health Services (Agreement No. 154734) FY 2017-2023 between the Oregon Health Authority and Linn County and delegating authority to Chairperson.

Commissioner Tucker stated that the Board would need to discuss the CASA Lease Agreement. He stated that CASA has been looking for more space and, at the same time, Mr. Noble's team is looking for more space at the Willamette Health Building. He asked Commissioner Lindsey to take a look at the Board's obligation to CASA as this matter was becoming more of an issue and something needed to be done to provide more space for both parties.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-256. The vote was called. The motion passed.**

7. Treasurer's Office.

A. Order 2019-260 Adopting the 2019-2020 Linn County Supplemental Budget and making appropriations.

Commissioner Tucker stated that this was to set aside the money for the loan process for the purchase of the International Paper (IP) property in Millersburg.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2019-260. The vote was called. The motion passed.**

*Commissioner Lindsey recessed the regular Board meeting at 9:26 a.m.*

*Commissioner Lindsey reconvened the regular Board meeting at 9:40 a.m.*

8. Reports of Staff and Committees:

A. Fair/Expo Update – Randy Porter, Linn County Fair and Expo Director.

Mr. Porter provided the Board with an update for the month of July, 2019. A copy of his update is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Porter publicly thanked the Sheriff's Office for the help they provided at the Linn County Fair last month; they went above and beyond. He also thanked the Road Department for their help as well.

Mr. Porter stated that he did not have any statistics for the 2019 Fair but that information would be included in next month's update. He stated that they exceeded their revenue in 2018-2019 and stayed under in personnel costs. He added that it was a great Fair this year but was flat compared to last year's Fair.

Commissioner Tucker commented that Rhonda Sherman, Marketing and Sales Event Manager, Linn County Fair and Expo Center, would be attending a Fair convention and enrolling in a Fair Management Program. Mr. Porter concurred and stated that her role had changed and this would be a good course for her to take.

Commissioner Lindsey asked when the next gun show was scheduled and Mr. Porter replied that there is one in September and one in October, 2019.

*Commissioner Lindsey recessed the regular Board meeting at 9:46 a.m.*

9. Executive Session – Pursuant to ORS 192.660(2)(b) and (i).

By unanimous consent, the Board closed the Executive Session.

*Commissioner Lindsey reconvened the regular Board meeting at 9:55 a.m.*

10. Correspondence: There was no correspondence to come before the Board.

11. Special Orders:

A. Personnel Action Forms were read into the record for: Guy Holly (Alcohol & Drug); Matthew Bullis (Developmental Disabilities); Hannah Bullock (General Services); Anna Kahn (GIS); Victoria Lathos (Mental Health); Payton Ash, Morgan Collins, Eliana Maddox, Trevor Ridenour and Rebecca Szuch (Parks & Recreation); Thomas Hand, Jr. (Planning & Building); Jason Duncan, Kaydee McDaniel, Eli Nafziger, Layne Newman and Andrew Potts (Road Department).

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed.**

B. Personnel Action Forms – Cost of Living Adjustments (COLA) for: Elected officials, Management/Exempt, SEIU employees and Juvenile Detention Association.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms – Cost of Living Adjustments (COLA) as entered into the record and directed staff to label them as deemed appropriate for: Elected Officials, Management/Exempt, SEIU employees and Juvenile Detention Association (Exhibit 11B) as follows:**

**Elected Officials – COLA 3.02 percent and 20 years longevity at 2.5 percent; Management/Exempt – COLA 3.02 percent and 20 years longevity 2.5 percent; SEIU – COLA 3.02 percent and 20 years longevity 2.5 percent; and Juvenile Detention Association – 3.00 percent. The vote was called. The motion passed.**

Commissioner Tucker directed the Recorder to use his signature stamp on all of the above PAF's.

12. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars. Commissioner Tucker stated that he would be gone the next couple of weeks as he is leaving for Africa this coming weekend.

13. New Business: There was no new business to come before the Board.

14. Announcements: There were no announcements.

15. Business from the Public (3 minute limit per speaker): There was no one present from the public wishing to use this forum.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:56 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for Tuesday, August 27, 2019.



Recorder

For Board of Commissioners  
Marsha Meyer

**LINN COUNTY BOARD OF COMMISSIONERS**



Roger Nyquist, Chairman



John K. Lindsey, Commissioner

**ABSENT**

William C. Tucker, Commissioner

Date 8-27-2019