



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING
LINN COUNTY COURTHOUSE – ROOM 200
AUGUST 25, 2020**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, August 25, 2020.

Those present at various times for the matters as indicated below were: Jim Yon, Linn County Sheriff; Micah Smith, Lieutenant Support Services, Linn County Sheriff's Office; Torri Lynn, Linn County Juvenile Department Director; Todd Noble, Linn County Health Services Administrator; Brian Carroll, Linn County Parks and Recreation Director; Gene Karandy, County Attorney for Linn County; Rebecca Grizzle, Executive Director, Lebanon Chamber of Commerce; Alan Kwan and Alex Paul, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chairman; John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Darrin L. Lane, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Approval of the August 18, 2020 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the August 18, 2020 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Sheriff's Office – Micah Smith, Lieutenant Support Services, Linn County Sheriff's Office.

A. Resolution & Order 2020-229 authorizing the publication and distribution of the Invitation to Bid for the 2020 Evidence Annex Renovation and Remodel.

Lieutenant Smith provided the Board with an overview of Resolution & Order 2020-229.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-229. The vote was called. The motion passed unanimously.

7. Reports of Staff and Committees:

A. Juvenile Update – Torri Lynn, Linn County Juvenile Department Director.

Mr. Lynn provided the Board with a Juvenile Update for the month of July, 2020. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File. He provided the statistics for Linn and Benton detentions centers; probation referrals; Measure 11 Youth and work crew hours completed. Mr. Lynn explained that there had been a significant impact on work crew hours completed due to COVID-19.

Commissioner Nyquist asked for a comparison of the numbers of kids engaged in the system last year versus this year. Mr. Lynn replied that, overall, the number of kids in supervision was not significantly different than last year although the amount was down which could be attributed to COVID-19. Discussion followed. Commissioner Nyquist stated that he appreciated all the work that Mr. Lynn and his staff were doing during these difficult times. He added that he hoped they would keep the dialogue going in regard to proactively working with the kids who were on the fringe and were not getting the structure today that they would normally be getting and Mr. Lynn agreed.

8. Health Department – Todd Noble, Linn County Health Services Administrator.

A. Resolution & Order 2020-248 approving an Intergovernmental Agreement No. 165511 between the Oregon Health Authority and Linn County and delegating authority to execute originals.

Mr. Noble provided the Board with background information regarding Resolution & Order 2020-248.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-248. The vote was called. The motion passed unanimously.

9. Parks Department – Brian Carroll, Linn County Parks and Recreation Director.

A. Resolution & Order 2020-249 delegating authority to Brian J. Carroll, Linn County Parks and Recreation Director, to purchase a Bobcat-Toolcat 5600.

Mr. Carrol provided the Board with details regarding Resolution & Order 2020-249.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-249. The vote was called. The motion passed unanimously.

B. Parks Update. Mr. Carroll provided the Board with an update for the month of July, 2020. Mr. Carroll shared that, from a revenue standpoint, they were up about \$110,000 for the fiscal year compared to last year. He added that business was booming for overnight camping, as well as, the day-use areas. Mr. Carroll stated that staff was doing as well as they could, but that they were having a difficult time retaining personnel, as well as, filling seasonal openings.

Mr. Carroll stated that he believed that the fall season would be a very busy time likely due to schools being delayed and that the camping season would be extended into October, 2020 to accommodate the demand. He added that they typically lay off about 90 percent of their seasonal employees after Labor Day weekend and since they would be keeping them on longer, it could be a hit to their personnel budget. Brief discussion followed.

Mr. Carroll mentioned that the Best in the West Triathlon would be occurring, in person, at Lewis Creek Park September 12th through 13th, 2020. It would be significantly reduced in size to 200 people for each event; however, there could be traffic impacts or delays getting to the park. Commissioner Nyquist noted that this event was valued as it would allow for folks to swim and bike for a couple of days and included local and regional residents; from a public health perspective, it should be encouraged.

Commissioner Nyquist added that he would like Mr. Lane, with his traffic engineering background, to take a look at the site and determine options so we can help ensure that it was an environment that allowed for a successful event. Discussion followed on the need to post appropriate signage advertising the event; displaying open and closing times and the possibility of closing the park to the public while the event was being held for safety reasons.

Next, Mr. Carroll shared that the wood debris that was under the water and the log pile in the creek at McKercher County Park in Brownsville had caused safety issues but had been cleaned up thanks to the Linn County Road Department Bridge Crew. Commissioner Tucker stated what a great job they had done and that it was much appreciated. The Board thanked Mr. Carroll for his work and the updates.

10. Executive Session – Pursuant to ORS 192.660(2)(e).

By unanimous consent, the Board closed the Executive Session.

Commissioner Nyquist reconvened the regular Board meeting at 10:45 a.m.

Commissioner Nyquist stated that there was no action taken or voted on in the Executive Session.

11. Discussion of Governor Kate Brown's request to increase local enforcement of COVID-19 related Governor's Executive Orders.

Commissioner Nyquist indicated that he had a conference call scheduled with Governor Kate Brown today, Tuesday, August 25, 2020 at 11:45 a.m. and he hoped to have more information once that occurred; the Board would discuss this matter at a later date.

12. Discussion and potential approval of Linn County Youth Activities Grant Applications.

Commissioner Nyquist noted that he had provided the Board with a spreadsheet outlining the organizations that had applied for the Linn County Youth Activities Grant and stated that those highlighted in green had been selected by the Advisory Committee to receive the grant. Commissioner Nyquist began reading aloud the selected organizations and Commissioner Lindsey noted that he did not need to read all of them into the record and could simply refer to the spreadsheet and note that the highlighted ones had been approved. Commissioner Nyquist agreed and stated that the highlighted organizations had been approved by the Advisory Committee. The spreadsheet is on file in the Linn County Clerk's Office in the Commissioners' Staff File listed as Exhibit 1.

Commissioner Nyquist indicated that the approved applications totaled about \$400,000. He further shared that there were a couple of applications that needed more clarification and he would be reaching out to those groups. Commissioner Nyquist commented that there were also several applications that were more daycare in nature versus program related activity and there were concerns approving those. He stated that the Community Before and After School (CAPS) program was a 30-year, long-standing program that has provided services to Linn County at a very high standard. Commissioner Nyquist explained that he would be an advocate to have a phase 2 of the grant opportunity for organizations that provided daycare. He further explained that there was the potential that the State could ask that any grant money they provided be given back based on their changing criteria and he suggested that they backfill those funds if that situation occurred.

Commissioner Nyquist also noted that organizations outside of the Lebanon and Sweet Home area did not apply for the grant and he would also like to extend the grant deadline in order for those folks to have the chance to apply.

Commissioner Tucker commented that he would support an extension in order for other parts of the County to have time to respond and apply. He added that he could go either way on the childcare aspect and that he had no problem with supporting it. Discussion followed.

After extensive Discussion, it was the Boards' consensus to approve the Linn County Youth Activities Grant applications recommended by the Advisory Committee and highlighted on the spreadsheet; approve a phase 2 of the Linn County Youth Activity Grant opportunity, as well as, approve a separate category to be more inclusive to include education and childcare.

Commissioner Nyquist indicated that there needed to be a boiler plate contractual agreement with the approved organizations and he would work with the County Attorney's Office on the matter. He added that the hope was they would have checks cut by the end of the month.

Commissioner Nyquist then asked the Board if they would be supportive of backstopping funds for CAP and, after discussion on the matter, the Board concurred they would be supportive.

13. Correspondence: There was no correspondence to come before the Board.

14. Special Orders:

A. Personnel Action Forms were read into the record for: Bryant Seton (Developmental Disabilities); Madison Delgado and Matthias Neville (Environmental Health); Christopher Broadbent (Mental Health); Rebecca Szuch (Parks & Recreation) and Mitchell Sorte (Road Department).

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed unanimously.

B. Resolution 2020-246 reassigning position nos. and reappointing members to the Linn County Local Public Safety Coordinating Council.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-246. The vote was called. The motion passed unanimously.

C. Resolution 2020-251 appointment and reassignment on the Labor Management Committee.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-251. The vote was called. The motion passed unanimously.

15. Unfinished Business and General Orders:

A. Calendar Update: Commissioner Nyquist noted that there would be no Board meeting held on Tuesday, October 6, 2020.

16. New Business: There was no new business to come before the Board.

17. Announcements: There were no announcements.

18. Business from the Public (3 minute limit per speaker): There was no one present from the public wishing to use this forum.

19. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 11:05 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for 9:30 a.m. on Tuesday, September 1, 2020.

_____, Recorder
For Board of Commissioners
Heather Gravelle

LINN COUNTY BOARD OF COMMISSIONERS

Roger Nyquist, Chairman

John K. Lindsey, Commissioner

William C. Tucker, Commissioner

Date 9-1-2020