



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
TUESDAY MEETING  
LINN COUNTY COURTHOUSE – ROOM 200  
AUGUST 27, 2019**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, August 27, 2019.**

Those present at various times for the matters as indicated below were: Russ Williams, General Services and Property Management Director; Marissa Barlow; Interior Design Intern, Linn County General Services; Torri Lynn, Linn County Juvenile Department Director; Todd Noble, Linn County Health Services Administrator; Brian Carroll, Linn County Parks and Recreation Director; Andy Stevens, Linn County Assessor; Gene Karandy, County Attorney for Linn County; Kevan McCulloch, Deputy County Attorney for Linn County; Darrin Lane, Linn County Roadmaster; Undersheriff Timm, Linn County Sheriff's Office; Rich Kellum; Alan Kwan; William Schrader and Alex Paul, Reporter for the Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chairman and John K. Lindsey, Vice-Chairman were present, as well as, Heather Gravelle, Recorder for the Board of Commissioners. Will Tucker, Commissioner, and Ralph Wyatt, Linn County Administrative Officer, were out of the office.

4. Approval of Agenda.

**Action – Commissioner Lindsey moved to approve the agenda. The vote was called. The motion passed.**

5. Approval of the August 20, 2019 Commissioners' Meeting Minutes.

**Action – Commissioner Lindsey moved to approve the August 20, 2019 Commissioners' Meeting Minutes. The vote was called. The motion passed.**

6. General Services – Russ Williams, General Services and Property Management Director.

A. Bid Opening – Courthouse East Wing Re-roofing Project.

Mr. Williams explained to the Board that this was to obtain bids to replace the roof on the 1939 building section (east side) of the Courthouse and that the approved budget was \$421,506.00.

Mr. Williams then opened the bids as follows: *(Not explained at the meeting - Bid #2 – Alternate was the dollar amount to deduct for installing EPDM (Ethylene Propylene Diene Monomer) at the same height as existing EPDM, the roof membrane).*

1. Snyder Roofing:	<u>Bid 1:</u> \$422,757.00	<u>Bid 2:</u> \$430,643.00
2. Umpqua Roofing:	<u>Bid 1:</u> \$369,382.00	<u>Bid 2:</u> \$348,913.00
3. Stutzman & Kropf:	<u>Bid 1:</u> \$377,650.00	<u>Bid 2:</u> \$279,875.00
4. McDonald & Wetle:	<u>Bid 1:</u> \$374,074.00	<u>Bid 2:</u> \$347,369.00

Mr. Williams stated that he would review the bids and come back before the Board to provide the bid award recommendation.

7. Reports of Staff and Committees:

A. Juvenile Update – Torri Lynn, Linn County Juvenile Department Director.

Mr. Lynn provided the Board with a Juvenile Update for July, 2019. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File. He provided the statistics for Linn and Benton detentions centers; Measure 11 Youth; probation referrals and work crew hours completed. Next, Mr. Lynn explained that they had several new hires that included a nurse, a physician and a probation officer; they were also planning on hiring an additional physician in the near future. Brief discussion followed. The Board thanked Mr. Lynn for his work and report.

8. Health Department – Todd Noble, Linn County Health Services Administrator.

A. Resolution & Order 2019-238 approving an Intergovernmental Agreement for Mobile Crisis Services between Benton County and Linn County and delegating authority to execute originals.

Mr. Noble provided the Board with an overview of Resolution & Order 2019-238.

**Action – Commissioner Lindsey moved to approve Resolution & Order 2019-238. The vote was called. The motion passed.**

B. Resolution & Order 2019-258 approving an Intergovernmental Agreement (No. 159345) between the Oregon Health Authority and Linn County and delegating authority to execute originals.

Mr. Noble provided the Board with background information regarding Resolution & Order 2019-258.

**Action – Commissioner Lindsey moved to approve Resolution & Order 2019-258. The vote was called. The motion passed.**

C. Resolution & Order 2019-280 approving an Intergovernmental Agreement between Pacific University and Linn County and delegating authority to execute originals.

Mr. Noble provided the Board with an overview of Resolution & Order 2019-280.

**Action – Commissioner Lindsey moved to approve Resolution & Order 2019-280. The vote was called. The motion passed.**

D. Resolution & Order 2019-287 approving an Intergovernmental Agreement between the State of Oregon, Oregon Health Authority and Linn County and delegating authority to execute originals.

Mr. Noble provided the Board with details regarding Resolution & Order 2019-287.

**Action – Commissioner Lindsey moved to approve Resolution & Order 2019-287. The vote was called. The motion passed.**

9. Parks Department – Brian Carroll, Linn County Parks and Recreation Department.

A. Resolution & Order 2019-273 approving a Lease Agreement between Robert Sherfy and Linn County.

Mr. Carroll provided the Board with an overview of Resolution & Order 2019-273.

**Action – Commissioner Lindsey moved to approve Resolution & Order 2019-273. The vote was called. The motion passed.**

10. Assessor's Office – Andy Stevens, Linn County Assessor.

A. Resolution & Order 2019-259 approving an Intergovernmental Agreement for Use of State Mail and Printing Services between the State of Oregon Department of Administrative Services and Linn County and delegating authority to execute originals.

Mr. Stevens provided the Board with details regarding Resolution & Order 2019-259.

**Action – Commissioner Lindsey moved to approve Resolution & Order 2019-259. The vote was called. The motion passed.**

11. Correspondence: There was no correspondence to come before the Board.

12. Special Orders:

A. Personnel Action Forms were read into the record for: Maddie Price, Eric Rice and Cathy Scott (General Services); Steven Barnett (GIS); Ronald Jacobsen (Juvenile); Sally Mann (Juvenile Detention); Malia Delohery Dart and Wendy Hull (Mental Health); Glen Erspamer and Seth McClelland (Parks and Recreation); Jessica Barton and Jowana Nasrallah (Public Health).

**Action – Commissioner Lindsey moved to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed unanimously.**

B. Order 2019-161 approving the Linn County Pay Plans for Fiscal Year 2019-2020.

Ms. Hawkins provided the Board with an overview of Order 2019-161. Brief discussion followed.

**Action – Commissioner Lindsey moved to approve Order 2019-161. The vote was called. The motion passed.**

Ms. Hawkins provided the Board with details regarding Orders 2019-275, 276 and 277.

C. Order 2019-275 approving the loan of funds from the General Road Fund to the Fair Fund of Linn County.

**Action Taken Below.**

D. Order 2019-276 approving the loan of funds from the General Road Fund to the General Fund of Linn County.

**Action Taken Below.**

E. Order 2019-277 approving the loan of funds from the General Road Fund to the L.E. 4-Year Levy Fund of Linn County.

**Action – Commissioner Lindsey moved to approve Orders 2019-275, 276 and 277. The vote was called. The motion passed.**

13. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

14. New Business: There was no new business to come before the Board.

15. Announcements: There were no announcements.

*Commissioner Nyquist recessed the regular Board meeting at 10:00 a.m.*

16. Executive Session – Pursuant to ORS 192.660(2)(e).

By unanimous consent, the Board closed the Executive Session.

*Commissioner Nyquist reconvened the regular Board meeting at 10:21 a.m.*

Commissioner Nyquist stated that there was no action taken or voted on in the Executive Session.

17. Discussion and possible action on the potential purchase of the former International Paper Mill Site in Millersburg.

Commissioner Nyquist explained that, three years ago, Representative Andy Olson pursued a grant as part of House Bill (HB) 2017 to locate a truck-to-rail reload facility on the former International Paper (IP) site in Millersburg and, at times, it had been a long and winding road to get to this point.

Commissioner Nyquist stated that when the Oregon Transportation Commission (OTC) approved Albany-Millersburg Economic Development Corporation (AMEDC) for the \$25 million dollar grant in July, 2019, they began to develop milestones to reach. He explained that it became clear during that process that it was going to be a few months before AMEDC was going to be able to purchase the property; within days of the OTC approval, AMEDC'S option to purchase the property had expired. He stated that Linn County was in a position to purchase the IP property and from his perspective the project was an economic game changer for the region.

Commissioner Nyquist further shared that the IP property was approximately 192-acres and the purchase price was \$10 million dollars; \$700,000 of earnest money had been advanced to IP and, fortunately, if Linn County purchased the property we would get credit for that earnest money. He added that they needed to do what they could to get the Millersburg Reload Facility up and running to create jobs and improve economic conditions for the community.

Commissioner Lindsey agreed and thanked Commissioner Nyquist for leading the project. It would benefit the region long-term; it had the potential of being the largest gain Linn County had seen and the benefits were across the spectrum. Discussion followed.

Commissioner Nyquist asked if anyone had anything else to add and recognized William Schrader, 647 Sonora Drive, Millersburg, who stated that he was in full support of the project and that he was excited about the benefits it would bring to the community.

Commissioner Nyquist thanked Mr. Karandy and Mr. McCulloch for their work on the matter; they worked quickly and diligently and the end product represented the people's interest very well. Next, Commissioner Nyquist thanked Mr. Lane for working with AMEDC, as well as, the Oregon Department of Transportation (ODOT) on this important project.

**A. Resolution & Order 2019-290 approving a Third Amendment and Second Assignment of a Purchase and Sale Agreement between International Paper Company, Albany-Millersburg Economic Development Corporation and Linn County. *(This item was added during the Board meeting).***

**Action – Commissioner Lindsey moved to approve Resolution & Order 2019-290. The vote was called. The motion passed.**

18. Business from the Public (3 minute limit per speaker): There was no one present from the public wishing to use this forum.

19. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:24 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for Tuesday, September 3, 2019.

  
Recorder  
For Board of Commissioners  
Heather Gravelle

**LINN COUNTY BOARD OF COMMISSIONERS**



Roger Nyquist, Chairman



John K. Lindsey, Commissioner

**ABSENT**

William C. Tucker, Commissioner

Date 9-3-2019