MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
TUESDAY AND THURSDAY MEETING
LINN COUNTY COURTHOUSE – ROOM 200
AUGUST 28 AND 30, 2018

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, August 28, 2018.

Those present at various times for the matters as indicated below were: Torri Lynn, Linn County Juvenile Department Director; Michelle Hawkins, Linn County Treasurer; Todd Noble, Linn County Health Services Administrator; Russ Williams, Linn County General Services and Property Management Director; Rich Kellum; Alan Kwan; Stephanie Newton; another audience member and Alex Paul, Reporter for the *Democrat-Herald*.

1, 2, 3. At 9:30 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chairman; John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Approval of the August 21, 2018 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the August 21, 2018 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Reports of Staff and Committees:

A. Juvenile Update – Torri Lynn, Linn County Juvenile Department Director.

Mr. Lynn provided the Board a Juvenile Update for the month of July, 2018. The update is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Lynn provided the statistics for youth being held in Linn and Benton Juvenile Detention Center; the number of youth on probation; how many hours were completed by Tier 1 and 2 of the Work Crew; reported there were no youth in the Time for Change Program and there was one youth held under Measure 11. Mr. Lynn then shared that the Juvenile Department had hired three new employees to fill vacant positions that included two Probation Officers and a Victim Specialist.

Next, Commissioner Nyquist stated that he would like Mr. Lynn to look at the current data regarding drug use and develop a letter similar to the one that was sent to parents of middle and high-school students regarding marijuana in 2015. Mr. Lynn responded that they could do that and would need to pick the right topic and it would be expensive. Commissioner Nyquist stated that the cost of not sending the letter would be more if kids are engaging in drugs that a letter may have helped stop. Mr. Lynn agreed and stated he would look at the current data and determine an appropriate topic and would report back to the Board. The Board thanked Mr. Lynn for his great work and for his report.

7. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

A. Order 2018-294 approving a transfer of certain appropriations within the Law Enforcement Levy Fund.

Ms. Hawkins provided the Board with background information regarding the Orders.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2018-294. The vote was called. The motion passed unanimously.

B. Order 2018-304 approving the transfer of certain appropriations within the General Fund, $200,000.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2018-304. The vote was called. The motion passed unanimously.

8. Executive Session – Pursuant to ORS 192.660(2)(e).

Commissioner Nyquist recessed the regular Board meeting at 10:01 a.m.

By unanimous consent, the Board closed the Executive Session.

Commissioner Nyquist reconvened the regular Board meeting at 10:45 a.m.

Commissioner Nyquist stated that there was no action taken in the Executive Session. He explained that the discussion held in the Executive Session warranted the continuation of the Board meeting to Thursday, August 30, 2018 at 9:30 a.m. at which time the Board will review and discuss a grant agreement with the Albany Millersburg Economic Development Corporation (AMEDC).

9. Correspondence: There was no correspondence to come before the Board.

10. Special Orders:

A. Personnel Action Forms were read into the record for: Fredrick Kane, Michelle Shannon and Daniel Smith (Alcohol & Drug); Hannah Bullock, Michael Gravelle and Denver Wolfe (General Services); Elizabeth Shook (Juvenile Detention); Marisa Hendrickson and Christopher Schwarz (Mental Health); Sierra Swanson (Parks & Recreation) and Robert Harp and Nathaniel Maddox (Road Department).

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed unanimously.

B. Resolution & Order 2018-194 relinquishing Linn County's reversionary interest in properties deeded to the City of Scio.

Commissioner Tucker provided an overview of Resolution & Order 2018-194. Brief discussion followed.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2018-194. The vote was called. The motion passed unanimously.

C. Resolution & Order 2018-247 approving a Personal Services Contract between Snyder Roofing of Oregon, LLC and Linn County.

Mr. Williams provided the Board with background information regarding Resolution & Order 2018-247.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2018-247. The vote was called. The motion passed unanimously.

D. Resolution 2018-267 amending the Linn County Submission of Items for the Board Agenda Policy (Policy 11).

Mr. Wyatt provided the Board with an overview of Resolution 2018-267.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2018-267. The vote was called. The motion passed unanimously.

11. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars. Commissioner Tucker stated that he would be out of the office Wednesday, August 29, 2018 through Sunday, September 16, 2018. Commissioner Nyquist stated that both he and Commissioner Lindsey would be attending a retirement luncheon for George Eder, Linn County Senior Deputy District Attorney, at Noon on Friday, August 31, 2018.

Commissioner Nyquist noted the he was not in attendance at the Tuesday, August 21, 2018 Board meeting because he attended the Regional Realtors Association Meeting. Discussion followed on the housing shortage in Linn County and statewide.

12. New Business: There was no new business to come before the Board.

13. Announcements: Commissioner Nyquist announced that all Linn County offices will be closed on Monday, September 3, 2018 for the Labor Day holiday, except for the Sheriff's Office.

14. Business from the Public (3 minute limit per speaker): There was no one present from the public wishing to use this forum.

15. Adjournment. There being no other business to come before the Board; by unanimous consent, the Board of Commissioners meeting was adjourned at 10:56 a.m. to Thursday, August 30, 2018 at 9:30 a.m.

Minutes of the Linn County Board of Commissioners adjourned meeting, August 28, 2018 continued to August 30, 2018:

Those present at various times for the matters as indicated below were: Alex Paul, Reporter for the *Democrat-Herald*.

1,2. At 9:30 a.m. Chairman Nyquist called the meeting to order and roll call followed. Commissioners Roger Nyquist, Chairman and John K. Lindsey, Vice-Chairman were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners. Commissioner Will Tucker was on vacation.

Commissioner Nyquist stated that he was adding an agenda item regarding discussion and possible approval of appointments to the Linn Economic Development Group (LEDG).

3. Discussion and possible approval of Resolution & Order 2018-306 approving a Grant Agreement between the Albany-Millersburg Economic Development Corporation and Linn County.

Commissioner Nyquist explained that he attended the Albany-Millersburg Economic Development Corporation (AMEDC) meeting on Wednesday, August 29, 2018 and the support for the agreement was unanimous. He added that Commissioner Tucker had the opportunity to review the draft agreement and he had expressed his support for the project and wanted that noted for the record.

Action – Commissioner Lindsey moved to approve Resolution & Order 2018-306. The vote was called. The motion passed.

Commissioner Nyquist stated that if the endeavor was successful it would create hundreds of new jobs in the area, as well as, improve the market conditions for the agricultural and manufacturing communities and, over time, put the local economy in a better position.

Commissioner Lindsey concurred and added that it would also open up significant opportunities for industrial siting's both in Albany and Millersburg.

4. Discussion and possible approval of appointments to the Linn Economic Development Group (LEDG).

Commissioner Nyquist stated that he recommended the following people be appointed to the LEDG: Darrin Lane, City of Millersburg Resident, Andy Olson, At Large Member And Roger Nyquist, Linn County Commissioner.

Action – Commissioner Lindsey moved to appoint Darrin Lane, Andy Olson and Roger Nyquist to the LEDG. The vote was called. The motion passed.

5. Adjournment. There being no other business to come before the Board; by unanimous consent, the Board of Commissioners meeting was adjourned at 9:39 a.m.

The next regular public meeting of the Board of Commissioners is scheduled for Tuesday, September 4, 2018.

[redacted] Recorder
For Board of Commissioners
Heather Gravelle

LINN COUNTY BOARD OF COMMISSIONERS

[redacted]

Roger Nyquist, Chairman

[redacted]

John K. Lindsey, Commissioner
ABSENT

William C. Tucker, Commissioner

Date 9-4-2018