



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
TUESDAY MEETING  
LINN COUNTY COURTHOUSE – ROOM 200  
DECEMBER 4, 2018**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, December 4, 2018.**

Those present at various times for the matters as indicated below were: Mark Volmert, Linn County Special/Rural Transportation Coordinator; Diane Denham, Linn County Fiscal Services/Health Administrative Manager; Alan Kwan; Rich Kellum; Stephanie Newton and Alex Paul, Reporter for the Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chairman and John K. Lindsey, Vice-Chairman were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners. Will Tucker was absent.

4. Approval of Agenda.

**Action – Commissioner Lindsey moved to approve the agenda. The vote was called. The motion passed.**

5. Approval of the November 27 and 28, 2018 Commissioners' Meeting Minutes.

Commissioner Lindsey noted that the minutes for November 27 and 28, 2018 were not ready for approval.

6. Reports of Staff and Committees: There were no reports of Staff and Committees.

7. Special Transportation – Mark Volmert, Linn County Special/Rural Transportation Coordinator.

A. Recommendation regarding an Application for Federal Section 5311 Funds for Linn Shuttle-Sweet Home Senior Center.

Mr. Volmert provided the Board with an overview of the matter. Brief discussion followed.

**Action – Commissioner Lindsey moved to approve the Recommendation regarding an Application for Federal Section 5311 Funds for Linn Shuttle-Sweet Home Senior Center. The vote was called. The motion passed.**

B. Resolution 2018-362 amending the Bylaws of the Linn County Transportation Advisory Committee.

Mr. Volmert provided the Board with detailed background information on the matter. Discussion followed.

**Action – Commissioner Lindsey moved to approve Resolution 2018-362. The vote was called. The motion passed.**

8. Correspondence: Letter dated November 6, 2018 from the Association of O & C Counties requesting notice of who will be the Board's representative for the calendar year 2019.

Commissioner Lindsey provided information regarding the matter and stated that they needed to confirm who would be representing the Board for the calendar year 2019. Commissioner Nyquist stated that he would prefer that Commissioner Tucker be present before making a determination. Commissioner Lindsey concurred and stated that, normally, it was designated in January. After discussion, it was determined that the Board would address the matter in January, 2019 when they did the Committee and Board Assignments for the year.

9. Special Orders:

A. Personnel Action Forms were read into the record for: Elson Garner and Corbin Thompson (General Services); Alyssa Rodriguez (Juvenile Detention); Erin Nye, Danyelle Petermen and Victoria Stacy (Mental Health); Jennifer Cepello, Phillip Godsey and Thomas Hand Jr. (Planning & Building); Audra Baca (Public Health); Kenneth Anderson, Kaine King, Joshua Marvin and Joseph Wainman (Road Department).

**Action - Commissioner Lindsey moved to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed.**

B. Resolution & Order 2018-385 Revocation of the 2017-2021 Outdoor Assembly Code Permit for the Willamette Country Music Festival.

Commissioner Lindsey stated that this action was finalizing the decision to revoke the Willamette Country Music Festival's 2017-2021 Outdoor Assembly Code Permit.

**Action – Commissioner Lindsey moved to approve Resolution & Order 2018-385. The vote was called. The motion passed.**

C. Wrecking License Approval for Aerostar Towing & Auto Wrecking with a Letter of Understanding.

**Action – Commissioner Lindsey moved to approve the Wrecking License Renewal for Aerostar Towing & Auto Wrecking with a Letter of Understanding. The vote was called. The motion passed.**

D. Resolution & Order 2018-375 adopting a new classification for Health Services Medical Billing Specialist (Range 8-SEIU).

Mr. Wyatt provided the Board with an overview of Resolution & Order 2018-375.

**Action – Commissioner Lindsey moved to approve Resolution & Order 2018-375. The vote was called. The motion passed.**

10. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

11. New Business: There was no new business to come before the Board.

12. Announcements: There will be an Elected Official's meeting held today, Tuesday, December 4, 2018 at Noon at the Linn County Fair/Expo Center.

13. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:00 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for Tuesday, December 11, 2018.

 Recorder  
For Board of Commissioners  
Heather Gravelle

**LINN COUNTY BOARD OF COMMISSIONERS**



Roger Nyquist, Chairman



John K. Lindsey, Commissioner

**ABSENT**

William C. Tucker, Commissioner

Date 12-11-2018