



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING
LINN COUNTY COURTHOUSE – ROOM 200
DECEMBER 31, 2019**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, December 31, 2019.

Those present at various times for the matters as indicated below were: Todd Noble, Linn County Health Services Administrator; Doug Marteeny, Linn County District Attorney; Alan Kwan; Rich Kellum and Alex Paul, Reporter for the *Democrat-Herald*.

1, 2, 3. At 9:30 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chairman; John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Approval of the December 24, 2019 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the December 24, 2019 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Reports of Staff and Committees: There were no reports of Staff and Committees.

7. Health Department – Todd Noble, Linn County Health Services Administrator.

Mr. Noble provided background information for the following items:

A. Resolution & Order 2019-392 approving a Subaward Contract between Intercommunity Health Network CCO and Linn County for Mental Health Promotion and Prevention and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-392.

Commissioner Nyquist stated that it was outstanding work Mr. Noble does for the community and it would be natural to continue this contract.

The vote was called. The motion passed unanimously.

B. Resolution & Order 2019-395 approving an Amendment No. 1 to an Intergovernmental Agreement for the Cocoon Program between Oregon Health and Science University (OHSU) and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-395. The vote was called. The motion passed unanimously.

C. Resolution & Order 2019-397 approving an Agreement between Linn-Benton Community College and Linn County.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-397. The vote was called. The motion passed unanimously.

D. Resolution & Order 2019-404 approving an Intergovernmental Agreement for Criminal Justice Commissioners Justice Reinvestment Grant Program between the State of Oregon and Linn County.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-404.

Commissioner Nyquist stated that it would appear to be good news and asked if the agreement was for one or two years and Mr. Noble stated it was a two-year agreement.

Commissioner Nyquist then asked if Doug Marteeny, Linn County District Attorney, wished to speak to this issue and Mr. Marteeny stated no.

The vote was called. The motion passed unanimously.

8. Correspondence: There was no correspondence to come before the Board.

9. Special Orders:

A. Personnel Action Forms were read into the record for: Jack Miller (Alcohol & Drug); Hannah Wuilliez and Sarah Zahn (Health Services Administration); Stephanie Galford and Randall Richmond (Mental Health) and Audra Baca (Public Health).

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed unanimously.

B. Resolution & Order 2019-400 establishing certain County fees and setting forth all fees collected by Linn County.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-400.

Doug Marteeny stated that his department had changes. His department was transitioning the discovery, along with the Sheriff's help, to cloud-based discovery. The fee structure for that was being changed to better reflect the cost. He stated that when they provide the digital discovery now it is by download and some may only have a few pictures on a download so to charge \$50 didn't seem right. The fee would now be a flat fee. Mr. Marteeny stated that he had talked with other counties and they are doing a cloud-base discovery and considering going with a flat fee as well. Commissioner Nyquist stated that part of the workload required was the result of State legislation and Mr. Marteeny agreed and stated that all the down loads for Grand Jury recording was given to his department by the State. Commissioner Lindsey asked if the State paid for it and Mr. Marteeny stated no and Commissioner Nyquist asked if he was keeping track and Mr. Marteeny stated yes.

The vote was called. The motion passed unanimously.

C. Resolution & Order 2019-402 adopting a new classification for Environmental Health Technician (Range 10/SEIU).

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-402.

Mr. Noble stated that he had advocated for this new classification. He stated that, right now, there was a clerical person doing some of the environmental work but that there was only so much they could do because it is a clerical position. It was decided that it would be helpful to have a hybrid position to fulfill a lot of the work and streamline things so the Environmental Health Technicians could be in the community and won't have to do a rotation in the office to answer questions. Commissioner Nyquist stated that this was in order to do things more efficiently in the office and not necessarily causing the taxpayers more money. Mr. Noble agreed.

The vote was called. The motion passed unanimously.

10. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

11. New Business: There was no new business to come before the Board.

12. Announcements: The first Board meeting of 2020 will be held on Wednesday, January 8, 2020.

13. Business from the Public (3 minute limit per speaker): There was no one present from the public wishing to use this forum.

Commissioner Nyquist stated that, before closing the last meeting for 2019, he wanted to comment that this last year had been quite a year for Linn County and looked forward to seeing what the future brings.

14. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:42 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for 9:30 a.m. on Wednesday, January 8, 2020.

 Recorder
For Board of Commissioners
Marsha Meyer

LINN COUNTY BOARD OF COMMISSIONERS



William C. Tucker, Commissioner

Date 1-8-2020