



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
TUESDAY MEETING  
LINN COUNTY COURTHOUSE – ROOM 200  
FEBRUARY 5, 2019**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, February 5, 2019.**

Those present at various times for the matters as indicated below were: Tara Kamp, CPA, Pauly, Rogers and Co., P.C. (attended via phone); Bill Palmer, Linn County Accounting Officer; Todd Noble, Linn County Health Services Administrator; Michelle Hawkins, Linn County Treasurer; Rich Kellum; Stephanie Newton and Alex Paul, Reporter for the Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chairman; John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners.

4. Approval of Agenda.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.**

5. Approval of the January 22 and 23, 2019 and January 29, 2019 Commissioners' Meeting Minutes.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the January 22 and 23, 2019 and January 29, 2019 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.**

6. Reports of Staff and Committees: There were no reports of Staff and Committees.

7. Comprehensive Annual Financial Report (CAFR) – Tara Kamp, CPA, Pauly, Rogers and Co., P.C.

Ms. Kamp provided the Board with the Comprehensive Annual Financial Report (CAFR) for the year ending June 30, 2018 and referred to the letter she had submitted to the Board. Both are on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Ms. Kamp stated that the audit had no exceptions that required comments and that the County had no items of noncompliance or questionable issues. After reviewing the report, Ms. Kamp asked if the Board if they had any questions and they did not. Commissioner Tucker thanked Ms. Kamp for her report and stated that he was happy to see a clean audit. He added that Bill Palmer, Linn County Accounting Officer, had done a great job as well and Commissioner Nyquist echoed that everyone involved had done an excellent job.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the CAFR for the fiscal year ending June 30, 2018 as presented. The vote was called. The motion passed unanimously.**

8. Health Department – Todd Noble, Linn County Health Services Administrator.

A. Resolution & Order 2019-018 approving an Amendment No. 12 to the Intergovernmental Agreement for the financing of Public Health Services (Contract No. 154121) between the State of Oregon, Oregon Health Authority and Linn County and delegating authority to execute originals.

Mr. Noble provided the Board with background information regarding Resolution & Order 2019-018.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-018. The vote was called. The motion passed unanimously.**

B. Resolution & Order 2019-020 approving a Personal Services Contract for Peer Recovery Mentor Services between Family Tree Relief Nursery and Linn County.

Mr. Noble provided the Board with an overview of Resolution & Order 2019-020.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-020. The vote was called. The motion passed unanimously.**

C. Resolution & Order 2019-023 approving an Intergovernmental Agreement between Santiam Canyon School District for Behavioral Health Services and Linn County.

Mr. Noble provided the Board with background information regarding Resolution & Order 2019-023.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-023. The vote was called. The motion passed unanimously.**

D. Resolution & Order 2019-025 approving an Intergovernmental Agreement between Oregon Health Science University (OHSU) and Linn County.

Mr. Noble provided the Board with an overview of Resolution & Order 2019-025.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-025. The vote was called. The motion passed unanimously.**

E. Resolution & Order 2019-028 approving an Amendment No. 10 to a Professional Services Contract between Mid-Valley Behavioral Care Network and Linn County.

Mr. Noble provided the Board with an overview of Resolution & Order 2019-028.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-028. The vote was called. The motion passed unanimously.**

9. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

***Items A, B, C and D were removed from the agenda during the Board meeting for further review.***

A. Order 2018-376 accepting an expenditure of a certain grant within the General Grants Fund, \$77,000.

B. Order 2018-377 accepting an expenditure of a certain grant within the General Fund, \$678,874.

C. Order 2019-011 accepting an expenditure of a certain grant within Road Fund, \$83,495.

D. Order 2019-012 accepting an expenditure of a certain grant within the Health Grants Fund, \$95,379.

10. Correspondence: There was no correspondence to come before the Board.

11. Special Orders:

A. Personnel Action Forms were read into the record for: Kara Chance (Developmental Disabilities); David Bacio and Lane Miller (General Services); Ljiljana Daudert (ITS); Adrienne Avery (Juvenile); Todd Noble (Health Services Admin); Heidi Hansell and Marydale Salston (Mental Health) and Paul Hermens (Printing).

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed unanimously.**

B. Resolution 2019-030 approving an Intergovernmental Agreement for Judicial Services between the City of Brownsville and Linn County.

Mr. Wyatt provided the Board with background information regarding Resolution 2019-030.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2019-030. The vote was called. The motion passed unanimously.**

12. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars and Commissioner Tucker noted that Commissioner Nyquist would be attending the Optimist meeting in Lebanon on Thursday, February 14, 2019.

B. Linn County Support of Millersburg Reload Facility Project.

Commissioner Nyquist shared that he had attended the Connect Oregon meeting last month regarding the Linn Economic Development Group (LEDG) proposed mid-valley reload facility in Millersburg and they had raised questions about financial viability. He stated that he would propose that the Board consider allocating to LEDG up to \$250,000 annually in economic development funds for the next ten years as a funding backstop should there be an operating deficit at the facility. Commissioner Nyquist added that he thought it was unlikely that they would need it, and if they did, it would only be in the first few years. After extensive discussion on the matter, the Board determined they needed time to review the matter and discuss it further before making a commitment and agreed to make a decision by the end of the week.

13. New Business: There was no new business to come before the Board.

14. Announcements: There will be an Elected Official's meeting held on Wednesday, February 6, 2019 at Noon at the Linn County Fair/Expo Center.

15. Business from the Public (3 minute limit per speaker): There was no one present from the public wishing to use this forum.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:15 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for Tuesday, February 12, 2019.

 Recorder  
For Board of Commissioners  
Heather Gravelle

**LINN COUNTY BOARD OF COMMISSIONERS**



Roger Nyquist, Chairman



John K. Lindsey, Commissioner



William C. Tucker, Commissioner

Date 2-12-2019