



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
TUESDAY AND WEDNESDAY MEETING  
LINN COUNTY COURTHOUSE – ROOM 200  
JANUARY 15 AND 16, 2019**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, January 15, 2019.**

Those present at various times for the matters as indicated below were: Randy Porter, Linn County Fair & Expo Director; Russ Williams, Linn County General Services and Property Management Director; Rachel Adamec, Office Specialist/Property Management, Linn County General Services Department; Rich Kellum; Alan Kwan; Stephanie Newton and Alex Paul, Reporter for the Democrat-Herald.

1, 2, 3. At 9:30 a.m. Vice-Chairman Lindsey called the meeting to order. The flag salute and roll call followed. Commissioners John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Heather Gravelle, Recorder for the Board of Commissioners. Roger Nyquist, Chairman and Ralph Wyatt, Linn County Administrative Officer, were out of the office.

4. Approval of Agenda.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the agenda. The vote was called. The motion passed.**

5. Approval of the January 8, 2019 Commissioners' Meeting Minutes.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the January 8, 2019 Commissioners' Meeting Minutes. The vote was called. The motion passed.**

6. Reports of Staff and Committees:

A. Fair/Expo Update – Randy Porter, Linn County Fair & Expo Director.

Mr. Porter provided the Board with a Fair/Expo Update for the month of December, 2018. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File. Mr. Porter shared that revenue was up and although November numbers were down they were on track to meet budget. He explained that they were currently in the busy season and were completely booked through April, 2019. He stated that May would be busy, June would slow down and that the Linn County Fair was in July and would be busy again. Brief discussion followed. Next, Mr. Porter shared that he had received the annual statistics and thank you letter from folks at Christmas Storybook Land and stated that it was included in his report to the Board.

Commissioner Tucker asked Mr. Porter if there was anything new at the Oregon Fair Association Conference and Mr. Porter replied no, but that he had noted there was less participation this year. Next, Commissioner Tucker commented that there was a bill before the Legislature this session that would provide more State funds for county fairs and that he would share the information with Mr. Porter. Mr. Porter replied that they received about \$53,000 from the State and that he hoped it would continue. The Board thanked Mr. Porter for his work and for his update.

7. General Services- Russ Williams, Linn County General Services and Property Management Director.

A. Resolution & Order 2019-008 approving the selling back of tax foreclosed property to former owner.

Mr. Williams provided the Board with an overview of Resolution & Order 2019-008. Brief discussion followed.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-008. The vote was called. The motion passed.**

8. Correspondence: There was no correspondence to come before the Board.

9. Special Orders:

A. Personnel Action Forms were read into the record for: Katherine Williamson (Alcohol & Drug); Don Sparks (Fair and Expo); Rachel Adamec and Kelly Jones (General Services); Michelle Mize (Mental Health) and McKenna Olsen (Road Department).

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed.**

10. Unfinished Business and General Orders:

A. Calendar Update – The Commissioners updated their calendars and Commissioner Tucker noted that he had attended the Association of Oregon Counties (AOC) meeting held on Monday, January 14, 2019 and that Commissioner Lindsey had attended as well via conference call.

11. New Business: There was no new business to come before the Board.

12. Announcements: There were no announcements.

13. Business from Public – Limited to three-minutes per speaker; state your name and address when called upon. There was no one present from the public wishing to use this forum.

14. Adjournment: There being no other business to come before the Board; by unanimous consent, the Board of Commissioners meeting was adjourned at 9:42 a.m. to Wednesday, January 16, 2019.

**Minutes of the Linn County Board of Commissioners adjourned meeting, January 15, 2019 continued to January 16, 2019:**

Those present at various times for the matters as indicated below were: Todd Noble, Linn County Health Services Administrator; Dr. William Muth, Linn County Health Officer; Rick Partipilo, Linn County Environmental Health Program Manager; Dr. Larry Eby and Alan Kwan.

15, 16. At 9:00 a.m. Vice-Chairman Lindsey called the meeting to order and roll call followed. Commissioners John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners. Roger Nyquist, Chairman, was out of the office.

17. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. William Muth, Linn County Health Officer.

Dr. Muth provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for December, 2018. A copy of the reports are on file in the Linn County Clerk's Office in the Commissioners' Staff file. Commissioner Tucker noted that there were two suicides by hanging. The Board indicated that they had no other comments or questions and thanked Dr. Muth for his work and for the reports.

B. Environmental Health Monthly Activity Report – Rick Partipilo, Linn County Environmental Health Program Manager.

Mr. Partipilo provided the Board with an overview of the Environmental Health Monthly Activity Report for the month of December, 2018. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff file. Mr. Partipilo stated that it had been business as usual but noted that new construction permits had been high over the last two years but have now slowed down and they were back to "normal" numbers. Mr. Partipilo stated that he had nothing further to report and asked the board if they had any questions and they did not. The Board thanked Mr. Partipilo for his work and for his report.

C. Resolution & Order 2018-367 approving an Intergovernmental Agreement between the University of Southern California and Linn County.

Mr. Noble provided the Board with an overview of Resolution & Order 2018-367.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2018-367. The vote was called. The motion passed.**

D. Resolution & Order 2019-015 approving an Amendment No. 7 to an Agreement between Intercommunity Health Network, Inc. and Linn County and delegating authority to execute originals.

Mr. Noble provided the Board with background information regarding Resolution & Order 2019-015.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-015. The vote was called. The motion passed.**

E. Resolution & Order 2019-016 approving an Amendment No. 8 to an Agreement between Intercommunity Health Network, Inc. and Linn County and delegating authority to execute originals.

Mr. Noble provided the Board with an overview of Resolution & Order 2019-016.

**Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-016. The vote was called. The motion passed.**

18. Special Orders: There were no special orders to come before the Board.

19. Unfinished Business and General Orders: There was no unfinished business and general orders to come before the Board.

20. New Business: There was no new business to come before the Board.

21. Announcements: There were no announcements.

22. Business from the Public – Limited to three-minutes per speaker; state your name and address when called upon. There was no one present from the public wishing to use this forum.

23. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:45 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for Tuesday, January 22, 2019.

  
Recorder  
For Board of Commissioners  
Heather Gravelle

**LINN COUNTY BOARD OF COMMISSIONERS**  
  
Rogen Nyquist, Chairman  
  
John K. Lindsey, Commissioner  
  
William C. Tucker, Commissioner

Date 1-22-2019