



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING
LINN COUNTY COURTHOUSE – ROOM 200
JUNE 30, 2020**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, June 30, 2020.

Those present at various times for the matters as indicated below were: Michelle Hawkins, Linn County Treasurer/Budget Officer; Todd Noble, Linn County Health Services Administrator; Russ Williams, Linn County General Services and Property Management Director; Darrin Lane, Linn County Roadmaster; Jodi Gollehon, Deputy County Attorney for Linn County; Michelle Webster, Office Manager, OSU Extension Services; Representative Sherri Sprenger and Alex Paul, Reporter for *Democrat-Herald*.

1, 2, 3. At 9:30 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chairman; John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Approval of the June 23, 2020 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the June 23, 2020 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Reports of Staff and Committees: There were no reports of staff and committees.

7. Treasurer – Michelle Hawkins, Linn County Treasurer/Budget Officer.

Ms. Hawkins provided the Board with an overview of the following items:

A. Resolution & Order 2020-174 adopting the 2020-2021 Linn County Annual Budget declaring the tax levy and making appropriations.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-174. The vote was called. The motion passed unanimously.

B. Order 2020-207 approving a transfer of certain appropriations within the Health Fund, \$50,000.

Action Taken Below.

C. Order 2020-208 accepting an expenditure of a certain grant within the Health Fund, \$50,000.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Orders 2020-207 and 208. The vote was called. The motion passed unanimously.

8. Health Department – Todd Noble, Linn County Health Services Administrator.

A. Resolution & Order 2020-186 approving an Intergovernmental Agreement for Developmental Disabilities Services and the Oregon Department of Human Services between the City of Lebanon and Linn County.

Mr. Noble provided the Board with background information regarding Resolution & Order 2020-186.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-186. The vote was called. The motion passed unanimously.

9. General Services – Russ Williams, Linn County General Services and Property Management Director.

A. Resolution & Order 2020-201 approving a Construction Services Contract between ABC Roofing, LLC and Linn County.

Mr. Williams provided the Board with details regarding Resolution & Order 2020-201.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-201. The vote was called. The motion passed unanimously.

10. Road Department – Darrin Lane, Linn County Roadmaster.

A. Resolution & Order 2020-202 authorizing publication of a bid advertisement and setting a bid opening for the 2020 Overlays Project.

Mr. Lane provided the Board with an overview of Resolution & Order 2020-202.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-202. The vote was called. The motion passed unanimously.

Commissioner Tucker shared that he had attended a meeting on Monday, June 29, 2020 that included Mr. Lane, folks from the Sheriff's Office and General Services to discuss the oversupply of PPE. He explained that for the short-term, the PPE would be stored in a County owned building that was not currently being utilized. Commissioner Tucker added that long-term storage needed to be established and that he had asked Joe Larsen, Lieutenant Emergency Management, Linn County Sheriff's Office, Neva Anderson, Linn County Health Emergency Manager and Mr. Lane to assist him develop a strategy within the next several months. Brief discussion followed.

Commissioner Nyquist recessed the regular Board meeting at 9:55 a.m.

11. Executive Session – Pursuant to ORS 192.660(2)(e).

By unanimous consent, the Board closed the Executive Session.

Commissioner Nyquist reconvened the regular Board meeting at 10:45 a.m.

Commissioner Nyquist stated that there was no action taken or voted on in the Executive Session.

Commissioner Nyquist noted that it was the consensus of the Board to direct staff to develop a strategy on potential property transactions that included the Sweet Home Mill Site, as well as, the Lyons Mill Site and delegated staff to pursue the County's best interest in these matters.

12. Correspondence: Commissioner Tucker noted that the Board had received a request for a Letter of Support regarding the City of Sweet Home's application for a Transportation and Growth Management Grant. Brief discussion followed.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve a Letter of Support dated Tuesday, June 30, 2020 regarding the City of Sweet Home's application for a Transportation and Growth Management Grant. The vote was called. The motion passed unanimously

13. Special Orders:

A. Personnel Action Forms were read into the record for: Richard Farrier, Skyler Goar, Evan Rice, Sausideth Tran and Denver Wolfe (General Services); Josie Macklin and Holly Simpson (Juvenile); Eric Chytka and Jay Wung (Mental Health); Shannon Ritz (Parks & Recreation) and Jamie Rodriguez (Public Health).

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed unanimously.

B. Resolution & Order 2020-180 establishing certain County fees and setting forth all fees collected by Linn County.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-180. The vote was called. The motion passed unanimously

C. Resolution 2020-193 appointing and reappointing members to the Linn County Ambulance Service Area Advisory Committee.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-193. The vote was called. The motion passed unanimously.

D. Resolution 2020-197 appointing and reappointing members to the Linn County Budget Committee.

Commissioner Nyquist stated that he would prefer that they table this item until January 1, 2021. After discussion on the matter, the Board agreed.

E. Request for Refund from Linn County Fair and Expo Center to Willamette Community Bank, \$5,000.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the Request for Refund. The vote was called. The motion passed unanimously.

14. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

15. New Business: There was no new business to come before the Board.

16. Announcements: There will be a Management Staff Meeting held on Wednesday, July 1, 2020 at 11:30 a.m. at the Linn County Fair and Expo Center in Conference Rooms 1 and 2.

Commissioner Nyquist announced that the Fair Board had a meeting scheduled today, Tuesday, June 30, 2020 at Noon at the Fair and Expo Center. He explained that there would be a 4-H livestock online auction; the Fair Board had exhausted every possibility to put on an in-person, traditional auction, but there were obstacles that could not be overcome. Commissioner Nyquist added that he hoped that the community would support the young Linn County residents and their projects.

17. Business from the Public (3 minute limit per speaker): There was no one present from the public wishing to use this forum.

18. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:55 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for 9:30 a.m. on Tuesday, July 7, 2020.



Recorder

For Board of Commissioners
Heather Gravelle

LINN COUNTY BOARD OF COMMISSIONERS



Roger M. Muehlstein, Chairman



John K. Lindsey, Commissioner



William C. Tucker, Commissioner

Date 7-7-2020