



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING
LINN COUNTY COURTHOUSE – ROOM 200
March 17, 2020**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, March 17, 2020.

Those present at various times for the matters as indicated below were: Todd Noble, Linn County Health Services Administrator; Dr. William Muth, Linn County Health Officer; Shane Sanderson, Linn County Environmental Health Program Manager; Jim Yon, Linn County Sheriff; Randy Porter, Linn County Fair and Expo Director; Wayne Mink, Operations Manager, Linn County Road Department; Alyssa Boles, Senior Planner, Linn County Planning and Building Department; Torri Lynn, Linn County Juvenile Department Director; Jodi Gollehon, Deputy County Attorney for Linn County; Alan Kwan and Alex Paul, Reporter for the Democrat-Herald.

1, 2, 3. At 9:00 a.m. Vice-Chairman Lindsey called the meeting to order. The flag salute and roll call followed. Commissioners John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners. Commissioner Nyquist arrived at 9:10 a.m.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the agenda. The vote was called. The motion passed.

5. Approval of the March 10, 2020 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the March 10, 2020 Commissioners’ Meeting Minutes. The vote was called. The motion passed.

6. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. William Muth, Linn County Health Officer.

Dr. Muth provided the Board with the Communicable Disease and Vital Statistics Reports for the month of February, 2020. Copies of the reports are on file in the Linn County Clerk’s Office in the Commissioners’ Staff File. Extensive discussion followed regarding the Coronavirus (COVID-19) in Linn County. Dr. Muth indicated that the social distancing instruction from Governor Brown was paramount to help stop the spread of the virus and that disregarding that would be detrimental; it was crucial as we have no other remedies at this point.

Commissioner Nyquist entered the Board meeting at 9:10 a.m.

Commissioner Lindsey noted that test kits for the virus were limited and that we needed more tests in Linn County and Dr. Muth explained that many commercial laboratories were ramping up their production of the test kits and more should be available soon. Commissioner Nyquist asked Dr. Muth if there was anything else they could be doing or communicating to folks. Dr. Muth replied that he would defer to Todd Noble but that education on the virus was very important. He added that personal protection equipment was scarce right now for the first responders and medical personnel; if the County could help with that it would be extremely helpful. Discussion followed. The Board thanked Dr. Muth for his work and for the report.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Environmental Health Program Manager.

Mr. Sanderson provided the Board with an Environmental Health Monthly Activity Report for the month of February, 2020. A copy of his report is on file in the Linn County Clerk’s Office in the Commissioners’ Staff File. Mr. Sanderson shared that he and his staff had been assisting the Public Health Department answer phones at the call center and direct folks who called in regarding COVID-19. After reviewing his report, Mr. Sanderson asked if the Board had any questions and they did not. The Board thanked him for his support and the report.

Mr. Noble explained that, in regard to COVID-19, 80% of people would have mild symptoms and 20% could have serious health challenges. He added that social distancing was vital to slow the spread of the virus and was important in order to meet the health care needs of the folks who had serious symptoms. Discussion followed. Mr. Noble then provided the Board with an overview of the following items:

C. Resolution & Order 2019-394 approving a Memorandum of Understanding between the Albany Partnership for Housing and Community Development and Linn County.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-394. The vote was called. The motion passed unanimously.

D. Resolution & Order 2019-405 approving an Intergovernmental Agreement between Sweet Home School District for Behavioral Health Services and Linn County.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2019-405. The vote was called. The motion passed unanimously.

E. Resolution & Order 2020-058 approving an Intergovernmental Agreement between the Lebanon Public Schools and Linn County.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-058. The vote was called. The motion passed unanimously.

F. Resolution & Order 2020-066 approving an Intergovernmental Agreement for the Oregon Theo System between the Oregon Health Authority and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-066. The vote was called. The motion passed unanimously.

G. Resolution & Order 2020-069 approving an Agreement between TriWest Healthcare Alliance Corp. and Linn County delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-069. The vote was called. The motion passed unanimously.

H. Resolution & Order 2020-075 approving an Intergovernmental Agreement between Lincoln County and Linn County.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-075. The vote was called. The motion passed unanimously.

I. Resolution & Order 2020-078 approving an Amendment No. 1 to an Intergovernmental Agreement for Criminal Justice Commissions Justice Reinvestment Grant Program between State of Oregon and Linn County.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-078. The vote was called. The motion passed unanimously.

J. Resolution & Order 2020-080 approving an Intergovernmental Agreement for Mental Health Services to Children between the Greater Albany Public Schools (GAPS) and Linn County.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-080. The vote was called. The motion passed unanimously.

K. Resolution 2020-051 appointing members to the Linn County Health Advisory Council.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-051. The vote was called. The motion passed unanimously.

L. Resolution 2020-052 appointing a member to the Linn County Linn Local Advisory Committee.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-052. The vote was called. The motion passed unanimously.

Commissioner Nyquist thanked Mr. Noble for all his hard work, long hours and lack of sleep during the crisis. He added that he wanted to insure that they continued to have honest conversations regarding COVID-19 and that the County provided the public with as much information as possible. Commissioner Nyquist asked that Mr. Noble keep the Board updated on any new information that he received and he replied that he would.

7. Sheriff's Office – Jim Yon, Linn County Sheriff.

Sheriff Yon provided the board with background information regarding Resolution & Order 2020-074.

A. Resolution & Order 2020-074 approving an Intergovernmental Agreement for Cyber Hygiene between the Cybersecurity and Infrastructure Security Agency (CISA) Department of Homeland Security and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-074. The vote was called. The motion passed unanimously.

8. Reports of Staff and Committees:

A. Fair/Expo Update – Randy Porter, Linn County Fair and Expo Director.

Mr. Porter provided the Board with an update for the month of February, 2020. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File. Mr. Porter shared that, due to COVID-19, they had received several cancelations for planned events at the Fair/Expo Center and that the financial impact totaled \$184,720.00. He explained that the good news was they had received about \$220,000 thus far in Transient Lodging Tax (TLT) revenue which was helpful. Brief discussion followed.

After reviewing his report, Mr. Porter provided the Board with an overview of the following items:

B. Resolution & Order 2020-076 authorizing the publication and distribution of Request for Proposals for an Alcohol Service Management.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-076. The vote was called. The motion passed unanimously.

C. Request for Refund from Fair/Expo Center to Equine Promotions, \$6,013.45.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the Request for Refund. The vote was called. The motion passed unanimously.

9. Road Department – Wayne Mink, Operations Manager, Linn County Road Department.

Mr. Mink provided the Board with background information regarding the following items:

A. Resolution 2020-072 declaring the necessity of acquiring property for the Seven Mile Lane Selmet Entrance Improvement Project pursuant to ORS 35.235 and ORS 35.610.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-072. The vote was called. The motion passed unanimously.

B. Resolution & Order 2020-073 delegating authority to the Roadmaster to execute a purchase of supplies contract with Western Emulsions, Inc.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-073. The vote was called. The motion passed unanimously.

10. Planning Department – Alyssa Boles, Senior Planner, Linn County Planning & Building Department.

Ms. Boles provided the Board with an overview of Resolution & Order 2020-048.

A. Resolution & Order 2020-048 denying an application for a partition, and access review; Norman Bickell.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-048. The vote was called. The motion passed unanimously.

11. Juvenile Department – Torri Lynn, Linn County Juvenile Department Director.

Mr. Lynn provided the Board with background information regarding Resolution & Order 2020-065.

A. Resolution & Order 2020-065 approving Amendment No. 1 to an Intergovernmental Agreement for services to Juveniles between Oregon Youth Authority and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-065. The vote was called. The motion passed unanimously.

12. County Attorney – Jodi Gollehon, Deputy County Attorney for Linn County Attorney.

Ms. Gollehon provided the Board with detailed information regarding Resolution & Order 2020-060.

A. Resolution 2020-060 amending the Linn County Public Contracting Rules (LCPR).

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-060. The vote was called. The motion passed unanimously.

Commissioner Nyquist recessed the regular Board meeting at 10:35 a.m.

13. Executive Session Pursuant to ORS 192.660(2)(h).

By unanimous consent, the Board closed the Executive Session.

Commissioner Nyquist reconvened the regular Board meeting at 10:50 a.m.

Commissioner Nyquist stated that there was no action taken or voted on in the Executive Session.

14. Correspondence: There was no correspondence to come before the Board.

A. Resolution & Order 2020-084 Declaring a State of Emergency for COVID-19.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2020-084. The vote was called. The motion passed unanimously.

15. Special Orders:

A. Personnel Action Forms were read into the record for: Samantha Spencer (Developmental Disabilities); Emily Bell, Elizabeth Shook and Tregg Smith (Juvenile); Divine Jacobo (Juvenile Detention); Melissa Wilson (Mental Health); Joshua Stayton (Parks & Recreation); Alyssa Boles (Planning & Building); Erik Anderson and Carly Castaneda (Public Health).

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed unanimously.

B. Resolution 2020-079 approving the appointment of a member to the Planning Commission.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution 2020-079. The vote was called. The motion passed unanimously.

16. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars and Commissioner Nyquist noted that both he and Commissioner Tucker had been on daily conference calls with various folks regarding COVID-19 but took no action as a Board during those calls.

17. New Business: There was no new business to come before the Board.

18. Announcements: There were no announcements.

19. Business from the Public (3 minute limit per speaker): There was no one present from the public wishing to use this forum.

20. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for 9:30 a.m. on Tuesday, March 24, 2020.

, Recorder
For Board of Commissioners
Heather Gravelle

LINN COUNTY BOARD OF COMMISSIONERS


Roger Nyquist, Chairman


John K. Lindsey, Commissioner


William C. Tucker, Commissioner

Date March 31, 2020