



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING
LINN COUNTY COURTHOUSE – ROOM 200
NOVEMBER 6, 2018**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, November 6, 2018.

Those present at various times for the matters as indicated below were: Gary Marks, City Manager, City of Lebanon; Walt Wendolowski, Community Development Director, City of Lebanon; Scott Vanden Bos, Consultant, Elaine Howard Consulting, LLC; Don Messick, Captain Support Services Division, Linn County Sheriff's Office; Micah Smith, Lieutenant Support Services Division, Linn County Sheriff's Office; Michelle Hawkins, Linn County Treasurer; Rich Kellum; Stephanie Newton; Alan Kwan and Alex Paul, Reporter for the *Democrat-Herald*.

1, 2, 3. At 9:30 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chairman; John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Approval of the October 30, 2018 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve the October 30, 2018 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Reports of Staff and Committees: There were no reports of Staff and Committees.
7. CSC Update – Martha Lyon, Executive Director, Community Services Consortium.

Ms. Lyon was ill and unable to attend the Board meeting to present an update.

8. Discussion of the Lebanon Downtown Urban Renewal Plan – Gary Marks, City Manager, City of Lebanon; Scott Vanden Bos, Consultant, Elaine Howard Consulting and Walt Wendolowski, Community Development Director, City of Lebanon.

Commissioner Nyquist called upon Mr. Marks. Mr. Marks stated that Oregon law requires that the City consult with the County when considering the creation of a new urban renewal district. He stated that the City of Lebanon and the County has shared a long history of working together for the furtherance of economic development for their common citizens and residents. He stated that Scott Vanden Bos, Consultant, Elaine Howard Consulting, LLC and Walt Wendolowski, Community Development Director, City of Lebanon were both in attendance as well.

Mr. Marks stated that he had two points to cover concerning the creation of the urban renewal for Lebanon's downtown core. He stated Lebanon's vision and strategic action plan for the City of Lebanon engaged its citizens in an unprecedented process of outreach to ask what they wanted for the future and that discussion focused on downtown where they wanted it to, once again, become "the heart of the community" and to be recognized as the center of social activity and commerce. Strong community interest included addressing the aging downtown infrastructure, building restoration, handicap accessibility, advancement of downtown residential development, public restrooms and Ralston Park improvements.

Mr. Marks stated that the proposed district was small including less than two percent of the city's assessed value and acreage but provides funds to fulfill the goals expressed by the community to improve the City of Lebanon's downtown environment.

Next, Scott Vanden Bos informed the Board that the maximum indebtedness for this district would be \$3.6 million dollars and, counting for inflation, it comes to \$2.2 million in 2018 project dollars that they can forecast to be spent on projects with estimates from 2018. He stated that the estimated duration of the district would be 25 years and the impact to the County was estimated to be about \$350,000 over the 25 years. Mr. Vanden Bos stated that with the four potential urban renewal districts in Lebanon the percentage of acreage in urban renewal was still under the 25 percent that is required by statute at 24.2 percent.

Commissioner Tucker asked if there were any plans to retire some of the other urban renewal districts; possibly the Northwest District, since the city was getting close to the 25 percent acreage limit. Mr. Marks stated as they continue with the Northwest District they are continuing to look at how they can underfund it at some point before sunset of 2028. He hoped that the Northwest District would be doing nothing but servicing the direct needs of that agreement specific to that property. I would anticipate that there would be a major close out of the district much sooner than that; maybe within the next five years. Commissioner Tucker stated that he has appreciated the underfunding and closing of the districts when they are deemed necessary and staying to the defined list. Mr. Marks agreed; it is important to stay true to the main objectives.

Commissioner Nyquist asked if there was anything on the list that will directly increase values or was this a beautification project. Mr. Marks stated it is an economic revitalization project and that Commissioner Nyquist was correct; we are going into the downtown which is already built and that is why this will never be a large district but it is a small effort to create some important dollars to do projects that will improve the downtown environment.

Commissioner Nyquist also stated that there were no property tax dollars that would be inside the levy to the Sheriff's Office or put into this district. Mr. Vanden Bos stated that the Local Option Levy was not affected by this new district.

Commissioner Nyquist stated that he understood that the City of Lebanon did not have to have the Board's approval; however, based on what the City has done, in regard to the medical campus, was the poster child for what they hoped would happen in renewal districts. He stated that he supported their plan and what they are trying to do. Commissioner Lindsey agreed and stated that the City of Lebanon is well organized.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to support the Lebanon Downtown Urban Renewal Plan even though it is not required. The vote was called. The motion passed unanimously.

Mr. Marks stated that he appreciated the partnership with Linn County.

9. Sheriff's Office – Don Messick, Captain Support Services, Linn County Sheriff's Office.

A. Resolution & Order 2018-346 approving an Intergovernmental Agreement for 911 Dispatch Services between the **City of Albany Fire Department** and Linn County.

Action Taken Below.

B. Resolution & Order 2018-347 approving an Intergovernmental Agreement for 911 Dispatch Services between the **Brownsville Rural Fire Protection District** and Linn County.

Action Taken Below.

C. Resolution & Order 2018-348 approving an Intergovernmental Agreement for 911 Dispatch Services between the **Halsey-Shedd Rural Fire Protection District** and Linn County.

Action Taken Below.

D. Resolution & Order 2018-349 approving an Intergovernmental Agreement for 911 Dispatch Services between the **Harrisburg Fire/Rescue District** and Linn County.

Action Taken Below.

E. Resolution & Order 2018-350 approving an Intergovernmental Agreement for 911 Dispatch Services between the **Lebanon Fire District** and Linn County.

Action Taken Below.

F. Resolution & Order 2018-351 approving an Intergovernmental Agreement for 911 Dispatch Services between the **Scio Rural Fire Protection District** and Linn County.

Action Taken Below.

G. Resolution & Order 2018-352 approving an Intergovernmental Agreement for 911 Dispatch Services between the **Sweet Home Fire and Ambulance District** and Linn County.

Action Taken Below.

H. Resolution & Order 2018-353 approving an Intergovernmental Agreement for 911 Dispatch Services between the **Tangent Rural Fire Protection District** and Linn County.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Orders 2018-346, 347, 348, 349, 350, 351, 352 and 353. The vote was called. The motion passed unanimously.

10. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

Ms. Hawkins provided the Board with an overview and called upon Micah Smith, Lieutenant Support Services Division, Linn County Sheriff's Office to provide additional information in regard to the following Orders:

A. Order 2018-339 accepting an expenditure of a certain grant within the Road Fund, \$228,887.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2018-339. The vote was called. The motion passed unanimously.

B. Order 2018-343 accepting an expenditure of a certain grant within the General Fund, \$103,678.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2018-343. The vote was called. The motion passed unanimously.

C. Order 2018-344 approving a transfer of certain appropriations within the Law Enforcement Fund, \$125,209.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Order 2018-344. The vote was called. The motion passed unanimously.

D. Order 2018-345 approving a transfer of certain appropriations within the Law Enforcement Fund, \$39,712.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Orders 2018-344 and 345. The vote was called. The motion passed unanimously.

11. Correspondence: There was no correspondence to come before the Board.

12. Special Orders:

A. Personnel Action Forms were read into the record for: Sheree Speaks and Laurel Williams (Developmental Disabilities); Michelle Davis (General Administration); Brandi Weaver and Melissa Wilson (Mental Health) and Steven Edwards and Gregory Short (Parks and Recreation).

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed unanimously.

B. Resolution & Order 2018-354 approving the sale of tax foreclosed property.

Action – Commissioner Tucker moved and Commissioner Lindsey seconded the motion to approve Resolution & Order 2018-354. The vote was called. The motion passed unanimously.

13. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

1. Commissioners Lindsey and Tucker will be attending a Board of Forestry meeting on Wednesday, November 7, 2018 in Salem.

Commissioner Tucker stated that he would not be attending the Board of Forestry meeting and Commissioner Lindsey also indicated that he would not be able to attend but indicated that Tim Josey was taking the lead and both Commissioner Tucker and Lindsey stated they were okay with that.

2. The Board will be attending the Association of Oregon Counties (AOC) Annual Conference on Monday, November 12, 2018 through Friday, November 16, 2018 in Eugene.

Commissioner Nyquist stated, for the record, that the Board did have a deliberation and decision to make in regard to the Oregon Military Department's application on Tuesday, November 13, 2018.

Commissioner Tucker added that both he and Commissioner Lindsey would be in Sweet Home on Friday, November 9, 2018 attending the Christmas Tree Parade and events.

14. New Business: There was no new business to come before the Board.

15. Announcement: Commissioner Nyquist announced that there would be a Management Staff Meeting held on Wednesday, November 7, 2018 at 11:30 a.m. in the Linn County Courthouse Basement Meeting Room. Commissioner Nyquist stated that he would not be at the meeting as he would be in Astoria meeting with stakeholders with the Port of Astoria.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:55 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for Tuesday, November 13, 2018.

 Recorder
For Board of Commissioners
Marsha Meyer

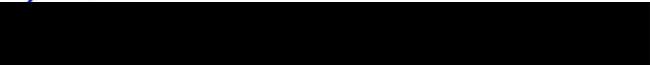
LINN COUNTY BOARD OF COMMISSIONERS



Roger Nyquist, Chairman



John K. Lindsey, Commissioner



William C. Tucker, Commissioner

Date 11-13-2018