



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
TUESDAY MEETING  
LINN COUNTY COURTHOUSE – ROOM 200  
OCTOBER 9, 2018**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, October 9, 2018.**

Those present at various times for the matters as indicated below were: Jim Yon, Linn County Sheriff; Ted Langley, Jail Commander, Linn County Sheriff's Office; Darrin Lane, Linn County Roadmaster; Robert Wheeldon, Linn County Planning and Building Director; Rachel Adamec; Office Specialist/Property Management, Linn County General Services Department; Bill Palmer, Linn County Accounting Officer; Rich Kellum; Alan Kwan; Stephanie Newton and Alex Paul, Reporter for the Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chairman Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chairman and Will Tucker were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners. John K. Lindsey, Vice-Chairman, was attending a meeting in Washington D.C.

4. Approval of Agenda.

**Action – Commissioner Tucker moved to approve the agenda. The vote was called. The motion passed.**

5. Approval of the September 25, 2018 and October 2, 2018 Commissioners' Meeting Minutes.

**Action – Commissioner Tucker moved to approve the September 25, 2018 and October 2, 2018 Commissioners' Meeting Minutes. The vote was called. The motion passed.**

6. Sheriff's Office – Ted Langley, Jail Commander, Linn County Sheriff's Office.

A. Resolution & Order 2018-303 approving an Amendment No. 2 to a Personal Services Contract between Telmate, LLC and Linn County.

Commander Langley provided the Board with an overview of Resolution & Order 2018-303. Brief discussion followed.

**Action – Commissioner Tucker moved to approve Resolution & Order 2018-303. The vote was called. The motion passed.**

7. Road Department – Darrin Lane, Linn County Roadmaster.

A. Bid Opening– One New, Current Model, Four-Wheel Hydrostatic Drive Chip Spreader.

Mr. Lane explained that this was a specialty item and that he didn't expect to receive more than one bid. Mr. Lane provided an overview of the bid opening and opened the bid as follows:

1. PAC West Machinery - \$318,500 cash or \$296,000 with trade-in of 2005 Etnyre Chip Spreader

Commissioner Nyquist asked Mr. Lane to check in with other companies to ensure the best deal and Mr. Lane replied that he would.

B. Bid Award Recommendation – Foster Dam Road Public Access Improvement Project.

**Action – Commissioner Tucker moved to approve the Bid Award Recommendation for the Foster Dam Road Public Access Improvement Project. The vote was called. The motion passed.**

C. Resolution & Order 2018-328 accepting a petition to vacate a portion of a County road, Riverside Drive (County Road 0001).

Mr. Lane provided the Board with an overview of Resolution & Order 2018-328.

**Action – Commissioner Tucker moved to approve Resolution & Order 2018-328. The vote was called. The motion passed.**

D. Roadmaster's Report – Petition to Vacate a Portion of Riverside Drive.

Mr. Lane provided the Board with detailed background information on the matter and explained that the vacation was necessary in order to correct an error. Brief discussion followed.

**Action – Commissioner Tucker moved to approve the Roadmaster's Report and Petition to Vacate a Portion of Riverside Drive. The vote was called. The motion passed.**

E. Resolution & Order 2018-329 approving the vacation of a portion of a County road, Riverside Drive (County Road 0001).

**Action – Commissioner Tucker moved to approve Resolution & Order 2018-329. The vote was called. The motion passed.**

8. Reports of Staff and Committees:

A. Planning Update – Robert Wheeldon, Linn County Planning and Building Director.

Mr. Wheeldon provided a Planning Update for the month of September, 2018. His update is on file in the Linn County Clerk's Office in the Commissioners' Staff File. Mr. Wheeldon shared that he didn't have much to report this month other than the Planning and Building Department had been very busy the previous two years but that this year it had started to slow down a bit.

Next, Mr. Wheeldon stated that the Planning Commission had two hearings tonight, Tuesday, October 9, 2018: an application by the Oregon Military Department (OMD) for a Plan Text Amendment and a Zoning Map Amendment to rezone approximately 34-acres of the southern portion of the Seven Mile Lane County Park from Exclusive Farm Use (EFU) to Public Services (PS), as well as, an application by Cindy McDougal to recognize a basement dwelling unit as a separate, pre-existing dwelling from the primary dwelling.

Commissioner Nyquist asked what the turn-around time was for the department's service and Mr. Wheeldon replied that it was good; the only hindrance at times was plan review but he had recently hired someone to assist with the plan reviews and he would begin work at the end of the month. The Board thanked Mr. Wheeldon for his work and for his report.

9. General Services – Russ Williams, Linn County General Services and Property Management Director.

Rachel Adamec appeared on behalf of Russ Williams.

A. Resolution & Order 2018-309 approving the sale of tax foreclosed property by private sale.

Ms. Adamec provided the Board with an overview of Resolution & Order 2018-309.

**Action – Commissioner Tucker moved to approve Resolution & Order 2018-309. The vote was called. The motion passed.**

B. Sealed Bid Opening – Account No. 344057.

Ms. Adamec stated that they had received one bid and that the real market value was \$171,760 and the minimum bid needed was \$97,200. She then opened the sealed bid and shared that it was received from Donald Wagner, Vicente Vidrio and Angelica Vidrio in the amount of \$88,000 which included the recording fee and a check for ten percent down.

Commissioner Nyquist asked how much property it was and Ms. Adamec replied it was 1.72-acres. Commissioner Tucker noted that the property was close to a junk yard, across the street from a railroad track, right next to the highway and that it had sat vacant for seven years. Ms. Adamec added that during the open house several of the contractors who attended had concerns about the interior structure. Commissioner Nyquist stated that he shared the goal of the getting the property back onto the tax rolls and into private hands but he would like to go do a personal site visit first before accepting the bid. After discussion, it was determined that they would hold the item until the Tuesday, October 16, 2018 Board meeting.

10. Linn County Quarterly Financial Report as of September 30, 2018 – Bill Palmer, Linn County Accounting Officer.

Mr. Palmer provided the Board with the Linn County Quarterly Financial Report as of September 30, 2018. The report is on file in the Linn County Clerk's Office in the Commissioners' Staff File. Mr. Palmer stated that as expected they were 24 percent spent as it was just the first quarter; the Fair/Expo was 96 percent spent because the Fair was over. Discussion followed.

Commissioner Nyquist stated that one question he would have for Michelle Hawkins, Linn County Treasurer, was the relationship between the General Fund and the LE Fund – the LE Fund was up 2.4 million dollars and in his experience if it looks too good to be true, it usually is. Commissioner Nyquist asked Mr. Palmer to have Ms. Hawkins take a look at the numbers and provide an analysis and Mr. Palmer responded that he would. Discussion followed. The Board thanked Mr. Palmer for his report.

11. Correspondence: There was no correspondence to come before the Board.

12. Special Orders:

A. Personnel Action Forms were read into the record for: Anthony Vitale (General Services); Sean Shortes (GIS); Kate Hemlock (Juvenile Detention); Sara Cornell and Marisa Hendrickson (Mental Health); Shoshana Farber and Katelyn Weatherford (Public Health).

**Action – Commissioner Tucker moved to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed.**

B. Resolution & Order 2018-333 approving a Memorandum of Understanding between the Linn County Deputy Sheriff's Association and Linn County.

Mr. Wyatt provided the Board with an overview of Resolution & Order 2018-333. Brief discussion followed.

**Action – Commissioner Tucker moved to approve Resolution & Order 2018-333. The vote was called. The motion passed.**

13. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars and Commissioner Nyquist shared that he would be out of the office Monday, October 15, 2018 through Friday, October 19, 2018.

14. New Business: There was no new business to come before the Board.

15. Announcements: There will be an Elected Officials meeting held on Wednesday, October 10, 2018 at Noon at the Linn County Fair/Expo Center in Conference Room 4.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:10 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for Tuesday, October 16 and 17, 2018.



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Recorder  
For Board of Commissioners  
Heather Gravelle

**LINN COUNTY BOARD OF COMMISSIONERS**



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Roger Nyquist, Chairman



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John K. Lindsey, Commissioner



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William C. Tucker, Commissioner

Date 10-16-2018