



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
TUESDAY AND WEDNESDAY MEETING
LINN COUNTY COURTHOUSE – ROOM 200
OCTOBER 16 AND 17, 2018**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, October 16, 2018.

Those present at various times for the matters as indicated below were: Rich Riggs, Regional Director, OSU Extension Service of Linn County; Will Jessie, Field Crop Agent, OSU Extension Service of Linn County; Michele Webster, Office Manager/County Leader, OSU Extension Service of Linn County; Andrea Leao, Maggie Livesay and Lindsay Walker, OSU Extension Service of Linn County 4-H Staff; Randy Porter, Linn County Fair & Expo Director; Wayne Mink, Operations Manager, Linn County Road Department; Kevin Hamilton, Construction/Road Maintenance Supervisor, Linn County Road Department; Russ Williams, Linn County General Services and Property Management Director; Rachel Adamec, Office Specialist/Property Management, Linn County General Services; Alyssa Boles, Senior Planner, Linn County Planning and Building Department; Rich Kellum and Alan Kwan.

1, 2, 3. At 9:30 a.m. Vice-Chairman Lindsey called the meeting to order. The flag salute and roll call followed. Commissioners John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Marsha Meyer, Recorder for the Board of Commissioners. Commissioner Roger Nyquist and Ralph Wyatt, Linn County Administrative Officer, were both out of the office.

4. Approval of Agenda.

Action – Commissioner Tucker moved to approve the agenda. The vote was called. The motion passed by consensus.

5. Approval of the October 9, 2018 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved to approve the October 9, 2018 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. OSU Extension Services Update – Rich Riggs, Regional Director and Will Jessie, Field Crop Agent, OSU Extension Service of Linn County.

Mr. Riggs introduced himself as the Regional Director and then introduced Will Jessie; new Field Crop Agent who stated the he has been with the OSU Extension Services since May, 2018.

Mr. Jessie stated that his role was to provide Linn County growers and stakeholders with agricultural information gathered by Oregon State University (OSU), as well as, relaying the needs of the growers and stakeholders back to OSU. He also provides tours around the OSU campus. Mr. Jessie told the Board that he welcomes concerns from everyone in the County and is there to help. Commissioner Lindsey stated that the Board does have concerns in regarding to ongoing tenure and cutting positions after the Board approved the budget. Traditionally, crop positions and researchers become tenure OSU employees. Discussion followed.

Mr. Riggs then called upon Maggie Livesay, Linn/Benton County's OSU Extension 4-H and Benton County Leader and stated that she works for Linn County 3.2 FTE to help fill the vacant position. Next, both Lindsay Walker and Andrea Leao, Linn County OSU Extension 4-H, introduced themselves and provided a short update.

7. Reports of Staff and Committees:

A. Fair/Expo Update – Randy Porter, Linn County Fair & Expo Director.

Mr. Porter provided the Board with a Fair/Expo update for September, 2018. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Porter stated that revenue was down for September, 2018 but, again, it is how the money flows through the department. He stated that one horse event, worth about \$16,000, had been cancelled due to issues within horse club. Mr. Porter stated that they were coming into their busy month in November, 2018 with the Willamette Valley Ag Show and the Enduring A's Swap Meet. Commissioner Lindsey referenced the event calendars and asked several questions. Commissioner Tucker stated that he saw a news story about the Christmas Storybook Land needing volunteers and Mr. Porter confirmed

that they were scrambling to get volunteers for this year's event. Commissioner Tucker recommended that Mr. Porter stay connected with them regarding this matter.

8. Road Department – Kevin Hamilton, Construction/Road Maintenance Supervisor, Linn County Road Department.

A. Roadmaster's Recommendation – One New, Current Model, Four-Wheel Hydrostatic Drive Chip Spreader.

Action – Commissioner Tucker moved to accept the Roadmaster's Recommendation to accept the one bid for the Chip Spreader. The vote was called. The motion passed unanimously.

B. Resolution & Order 2018-340 accepting and recording certain real property granted to Linn County for Road Purposes (County Road Number 0308, Morningstar Road).

Wayne Mink, Operations Manager, Linn County Road Department, provided the Board with a map of Morningstar Road. A copy is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Action – Commissioner Tucker moved to approve Resolution & Order 2018-340. The vote was called. The motion passed unanimously.

9. General Services – Russ Williams, Linn County General Services and Property Management Director.

A. Continued discussion and consideration regarding an opened sealed bid on October 9, 2018 for Account No. 344057.

Commissioner Lindsey stated, for the record, he was not present last week when the sealed bid was opened but that he has visited the property listed in the bid.

Action – Commissioner Tucker moved to accept the sealed bid from Donald Wagner, Hwy 20, Lebanon OR for \$88,000. The vote was called. The motion passed unanimously.

B. Resolution & Order 2018-323 approving the conveyance of tax foreclosed property to the City of Lebanon per ORS 271.310.

Action – Commissioner Tucker moved to approve Resolution & Order 2018-323. The vote was called. The motion passed unanimously.

10. Planning & Building Department – Alyssa Boles, Senior Planner, Linn County Planning & Building Department.

A. Resolution & Order 2018-268 approving the Comprehensive Plan and Zoning Map Amendments adding property to and removing property from the Mill City Urban Growth Boundary.

Action Taken Below.

B. Ordinance 2018-269 approving an Ordinance amending the Linn County Comprehensive Plan Map and Zoning Map.

Action – Commissioner Tucker moved to approve Resolution & Order 2018-268 and Ordinance 2018-269. The vote was called. The motion passed unanimously.

11. Correspondence: Commissioner Lindsey stated that last week he had a conversation with Kelly Ann Conway and a discussion with Vice-President Pence, as well as, with the U.S. Secretary of Transportation. He stated that key legislators across the country will be in support if we can get the money to add a lane from Hwy 34 to Ankeny Hill.

12. Special Orders:

A. Personnel Action Forms were read into the record for: Patricia Oneal Woodruff (Alcohol & Drug); Melissa Robinson (Juvenile Department); Deborah Hernandez and Rhonda Nicholas (Juvenile Detention); Karen Jacobs (Mental Health); Philip Godsey (Planning & Building); Kenneth Anderson, Annette Dombrowsky, Troy Harkins, Cody Lebard, Halie Sadowsky, Jason Sufficool, Stephanie Taylor and Sandra Timm (Road Department) and Hillary Wooten (Veteran’s Services).

Commissioner Tucker mentioned that the two layoffs in the Road Department were summer help.

Action – Commissioner Tucker moved to accept the Personnel Action Forms as read into the record. The vote was called. The motion passed unanimously.

B. Resolution & Order 2018-336 approving an Amendment No. 1 to an Intergovernmental Agreement for Special Transportation Services between the Oregon Cascades West Council of Governments Senior and Disability Services and Linn County.

Action Taken Below.

C. Resolution & Order 2018-337 approving an Amendment No. 1 to an Intergovernmental Agreement for Linn-Benton Loop Consultation Services between the Oregon Cascades West Council of Governments and Linn County.

Commissioner Tucker mentioned that the Amendments to these two agreements were to correct two word errors that were found.

Action – Commissioner Tucker moved to approved Resolution & Orders 2018-336 and 337. The vote was called. The motion passed unanimously.

13. Unfinished Business and General Orders:

A. Calendar Update – The Commissioners updated their calendars. Commissioner Lindsey stated that both he and Commissioner Tucker would be attending the OSU Extension Service Open House on Wednesday, October 17, 2018.

14. New Business: There was no new business to come before the Board.

15. Announcements: There were no announcements.

16. Adjournment: There being no other business to come before the Board; by unanimous consent, the Board of Commissioners meeting was adjourned at 10:10 a.m. to Wednesday, October 17, 2018.

Minutes of the Linn County Board of Commissioners adjourned meeting, October 16, 2018 continued to October 17, 2018:

Those present at various times for the matters as indicated below were: Tanya Thompson, Mental Health Program Manager; Dr. William Muth, Linn County Health Officer; Tom Casey, Linn County Deputy Surveyor; Dr. Larry Eby; Stephanie Newton; Alan Kwan and Alex Paul, Reporter for the Democrat-Herald.

17, 18. At 9:00 a.m. Vice-Chairman Lindsey called the meeting to order and roll call followed. Commissioners John K. Lindsey, Vice-Chairman and Will Tucker were present, as well as, Ralph Wyatt, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners. Commissioner Nyquist was out of the office.

19. Board of Health – Tanya Thompson, Mental Health Program Manager.

A. Communicable Disease and Vital Statistics Reports – Dr. William Muth, Linn County Health Officer.

Dr. Muth provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for September, 2018. Copies of the reports are on file in the Linn County Clerk's Office in the Commissioners' Staff file.

Commissioner Tucker asked Dr. Muth how Linn County was doing in getting the word out about the flu season; he heard of a report of a little boy in Florida who died from the flu. Dr. Muth stated that public service announcements are made but there was no firm way to track how the flu information was being disseminated into the community.

B. Resolution & Order 2018-330 approving an Intergovernmental Agreement between Utah State University and Linn County.

Tanya Thompson, Mental Health Program Manager, stated that this agreement was for interns both working in Public Health and Mental Health. Commissioner Tucker asked about the agreement with Utah State University and Ms. Thompson stated that they do work with interns from other states, generally, online.

Action – Commissioner Tucker moved to approve Resolution & Order 2018-330. The vote was called. The motion passed unanimously.

C. Resolution & Order 2018-338 approving an Amendment No. 1 to an Intergovernmental Agreement between the Oregon Department of Human Services (Agreement No. 156568) and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved to approve Resolution & Order 2018-338. The vote was called. The motion passed unanimously.

Ms. Thompson referenced the Vital Statistic's Report and stated that, in regard to Commissioner Tucker's question for more information about the two reported suicides that she would provide him with additional details. Commissioner Tucker recommended that she send that information to the rest of the Board as well.

20. Special Orders:

A. Resolution & Order 2018-331 adopting a new classification for Surveyor (Salary Range 23-Management/Exempt).

Ralph Wyatt, Linn County Administrative Officer, stated that this was an adoption of a new classification for the Surveyor-Management/Exempt position. He mentioned that the County would be waiting to find out what happens after the election is held in November, 2018 to see what the citizens decide. This new job classification would put

the Surveyor at the Road Department; Darrin Lane, Linn County Roadmaster; Chuck Gibbs, recently retired Linn County Surveyor and Tom Casey, Linn County Deputy Surveyor reviewed the new job classification and gave their approval. However, this job classification would only become effective if the citizens agreed the position should be appointed instead of an elected position.

Action – Commissioner Tucker moved to approve Resolution & Order 2018-331. The vote was called. The motion passed unanimously.

B. Resolution & Order 2018-334 approving a contract for services between Kela S. Lynn for Life Space Crisis Intervention Training and Linn County.

Mr. Wyatt stated that this contract was with Torri Lynn, Linn County Juvenile Director's wife who the County has contracted with in the past. She is one of two trainers certified in Oregon. Commissioner Tucker stated that he has been impressed with her work and is very qualified.

Action – Commissioner Tucker moved to approve Resolution & Order 2018-334. The vote was called. The motion passed unanimously.

21. Unfinished Business and General Orders: There was no unfinished business and general orders to come before the Board.

22. New Business: There was no new business to come before the Board.

23. Announcements: There were no announcements.

24. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:20 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled for Tuesday, October 23, 2018.

 Recorder
For Board of Commissioners
Marsha Meyer

LINN COUNTY BOARD OF COMMISSIONERS



Roger Nyquist, Chairman



John K. Lindsey, Commissioner



William C. Tucker, Commissioner

Date 10-23-2018