



Linn County Parks and Recreation
3010 Ferry St SW
Albany, OR 97322
Phone: (541) 967-3917 Fax: (541) 924-6915
www.linnparks.com

JOB ANNOUNCEMENT
POSTING DATE: June 1, 2022

CLASSIFICATION TITLE OF THE JOB: Booth Attendant – Seasonal Temporary
CLASSIFICATION NUMBER: N/A
CLASSIFICATION CATEGORY: Seasonal Temporary, Non-Benefited Position working up to 40 hours per week.
DEPARTMENT: Linn County Parks and Recreation: Lewis Creek County Park and Sunnyside County Park

ESSENTIAL FUNCTIONS OF THE JOB:

- Greet guests, answer questions & provide information in a positive manner.
- Ability to accurately perform basic cashier duties and use a Point of Sale System.
- Respond to a variety of inquiries regarding Linn County Parks.
- Coordinate with office and field staff to provide the most accurate information to park visitors.
- Servicing and stocking restrooms and picnic facilities; garbage removal.
- Other duties as assigned.

JOB SPECIFIC COMPETENCIES:

- Exceptional organization & prioritization skills, initiative & ability to learn quickly.
- Must be able to effectively work in a fast paced environment with accuracy and attention to detail.
- Ability to follow directions, manage multiple tasks to parks standards and complete tasks in a timely manner.
- Excellent written and verbal communication skills.
- Ability to operate a computer proficiently.
- Prior customer service experience preferred.
- Ability to work in all weather conditions; ability to work Saturdays, Sundays, and holidays.
- Knowledge of the Linn County Parks system is preferred, but not required.

QUALIFICATIONS: Must be a graduate from a senior high school or have your GED; Must possess a valid Oregon Driver's License and have an acceptable driving record. Must be at least 18 years at the time of hire.

SALARY RANGE: \$16.00 Per Hour

CLOSING DATE: Open Until Filled

Employment will begin mid-May and go through Labor Day.

HOW TO APPLY: Submit a completed Linn County Employment Application to: Adam Brenneman, Assistant Parks Operations Supervisor, Linn County Parks and Recreation, 3010 Ferry St. SW, Albany, OR 97322; Fax: 541-924-6915 or via email at parksjobs@co.linn.or.us. Application forms may be obtained through the Linn County webpage at www.co.linn.or.us/jobstemp.html.

LINN COUNTY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER