



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Robert Wheeldon, Director

Room 114, Linn County Courthouse
PO Box 100, Albany, Oregon 97321
Phone 541-967-3816, Fax 541-926-2060, www.co.linn.or.us

JOB ANNOUNCEMENT

JOB CLASSIFICATION TITLE: Building Inspector – Full-time Position
CLASSIFICATION NUMBER: 325 or 326 – Depending On Qualifications
CLASSIFICATION CATEGORY: Service Employees International Union (SEIU)

GENERAL JOB DUTIES:

Inspect construction projects for conformance to County Codes, Oregon Specialty Codes (OSC), and approved construction plans; Communicate with and assist contractors, engineers, architects and the public in obtaining permits and achieving compliance with County and State building and development code standards; Conduct plan review as needed.

ESSENTIAL JOB FUNCTIONS:

- Perform field inspections consistent with the OSC, other Specialty Codes, and related County Codes, in a manner that assures compliance and safety; Conduct plan review as needed.
- Complete inspection forms, maintain activity log, and prepare correspondence and correction notices.
- Investigate alleged violations and complaints, check for hazardous conditions, and make official reports.
- Provide the public with information regarding the specialty code and other codes where qualified.
- Advise the public on how to achieve code compliance.
- Assist staff with additional duties as assigned.
- Maintain regular and predictable work attendance.
- Develop and maintain effective, harmonious and reasonable work relationships with others.

QUALIFICATIONS AND EXPERIENCE REQUIRED:

Considerable knowledge of the Oregon Specialty Codes (OSC), building construction, materials, and methods; ability to read and interpret applicable codes, plans and specifications and to reconcile them to construction in progress; ability to establish and maintain cooperative working relationships with contractors, the general public, and other county employees; ability to communicate effectively both orally and in writing. Graduation from a senior high school and a minimum of one year of experience as an inspector in a jurisdiction recognized by a model code group, or satisfactory equivalent combination of experience, education and training which demonstrates ability to perform the work described. Minimum Qualifications: OIC, One A-Level, and two C-Level Certifications. Additional Certifications preferred. Plan review experience preferred. The Department may assist the successful candidate in obtaining additional certifications. Must possess a valid Oregon driver's license and provide evidence of a good driving record.

COMPENSATION: Salary range is \$58,560 – \$78,456 per year (DOQ) plus excellent comprehensive benefit package, including health insurance and County paid Public Employee Retirement System (PERS) contributions.

CLOSING DATE: OPEN UNTIL FILLED

HOW TO APPLY: Submit completed and signed Linn County Employment Application Form, along with a resume and cover letter, to Robert Wheeldon, Director, Linn County Planning and Building Department, PO Box 100, Albany, OR 97321; FAX: 541-926-2060. Application forms may be obtained, along with the complete job classification, at the Linn County Web Page at <http://www.co.linn.or.us> or by calling 541-967-3816. Application forms can also be obtained from the Oregon Employment Division.

LINN COUNTY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER