



Linn County Parks and Recreation  
3010 Ferry St SW  
Albany, OR 97322  
Message: (541) 967-3917 Fax: (541) 924-6915  
www.linnparks.com

**JOB ANNOUNCEMENT**  
**ORIGINAL POSTING DATE: June 1, 2022**

**CLASSIFICATION TITLE OF THE JOB:** Guest Services

**CLASSIFICATION NUMBER:** N/A

**CLASSIFICATION CATEGORY:** Seasonal Temporary, Non-Benefited Position working up to 40 hours per week.

**DEPARTMENT:** Linn County Parks and Recreation: Lewis Creek County Park, River Bend County Park, Sunnyside County Park, Waterloo County Park, Whitcomb Creek County Park

**ESSENTIAL FUNCTIONS OF THE JOB:** (Depending on assigned Park location, you may be required to perform any or all of these essential job functions):

- Servicing and stocking restrooms and picnic facilities; garbage removal.
- Cleaning of park grounds; pruning shrubs and trees, perform general lawn maintenance using mowers, tractors and attachments.
- Patrol parks on foot or by vehicle.
- Maintain proper logbooks; prepare reports and provide public information to park visitors.
- Must provide excellent customer service to park patrons; must be able to assess and resolves complaints appropriately; must be friendly, conscientious and responsible.
- Must be able to effectively communicate with management, park rangers, co-workers and visitors.
- Operation of reservation system; Point of Sale system; basic cashier duties; collect camping and day use fees.
- Other duties as assigned.

**JOB SPECIFIC COMPETENCIES:**

- Ability to learn park rules, area information, and educate park visitors.
- Ability to follow directions, manage multiple tasks to parks standards and complete tasks in a timely manner.
- Ability to operate a variety of hand tools, power tools, and small equipment.
- Ability to perform general maintenance to park buildings and facilities; perform janitorial services, including the use of chemicals.
- Ability to work in all weather conditions; ability to work Saturdays, Sundays, and holidays.
- Position requires frequent standing, walking, squatting, bending, kneeling, twisting, and repetitive forward and overhead reaching. Ability to lift/carry 50lbs. and push objects weighing up to 90 lbs; Ability to perform physical labor for extended periods of time.
- Must have or be willing to obtain a First Aid/AED Card.

**QUALIFICATIONS:** Must be a graduate from a senior high school or have your GED; possess a valid Oregon Driver's License with an acceptable driving record and pass a criminal background check. Must be at least 18 years old at the time of hire.

**SALARY, BENEFITS, COMPENSATION:** This is a Seasonal Temporary, Non-Benefited Position; \$16.00 per hour.

**CLOSING DATE:** Open until filled.

*This recruitment is for multiple seasonal roles (generally 3 to 6 months). These positions will typically begin work between March and June and work thru mid-September, 2022.*

**HOW TO APPLY:** Submit a completed Linn County Employment Application to: Adam Brenneman, Assistant Parks Operations Supervisor, Linn County Parks and Recreation, 3010 Ferry St. SW, Albany, OR 97322; Fax: 541-924-6915 or via email at [parksjobs@co.linn.or.us](mailto:parksjobs@co.linn.or.us).

Application forms may be obtained through the Linn County webpage at [www.co.linn.or.us/jobstemp.html](http://www.co.linn.or.us/jobstemp.html).

LINN COUNTY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER