

LINN COUNTY CLASSIFICATION

TITLE: VEGETATION MANAGEMENT SUPERVISOR

NUMBER: 244

APPROVAL ORDER NUMBER: 2020-090

PAY RANGE: 18

DATE: MARCH 31, 2020

CATEGORY: MANAGEMENT/EXEMPT

GENERAL STATEMENT OF DUTIES/JOB OBJECTIVES: The Vegetation Management Supervisor supervises vegetation control and anti-icing activities in the road right-of-way. Coordinates the activities of an assigned crew. Ensures that materials and equipment are available. Assigns personnel to various tasks involving application of herbicides, mechanical vegetation control, application of anti-icing agents and other duties. Prepares reports and performs other administrative functions.

SUPERVISION RECEIVED: Works under the direction of the Operations Manager who assigns objectives and periodically reviews progress and performance.

SUPERVISION EXERCISED: Exercises supervision over assigned crew. Participates in the selection of new personnel. Assists with evaluation and discipline of subordinates.

ESSENTIAL FUNCTIONS: A person employed in this classification must possess the capability to perform the following duties to be considered for and remain in this position. The duties are essential functions requiring the critical skills and expertise needed to meet job objectives. Additional specific details of these essential functions may be provided by the specific office or department job announcement, if applicable.

1. Supervises the control of vegetation in the road right-of-way using chemical, biological, mechanical, and manual means. Makes recommendations for overall vegetation management policy.
2. Supervises the Road Department anti-icing/de-icing program, makes policy recommendations and coordinates with other public agencies. Trains subordinates in the safe operation and maintenance of anti-icing/de-icing equipment.
3. Trains subordinates in the safe operation and maintenance of herbicide application equipment, including computer controlled injection spray units, and mechanical control equipment such as brush cutters and mowers. Inspects equipment for safety and schedules the maintenance of assigned equipment.
4. Makes budget recommendations for equipment, herbicide chemicals, anti-icing agents and other materials. Supervises purchasing and safe handling, loading and mixing of chemicals.
5. Prepares reports, compiles and maintains accurate records of herbicide application to meet federal and state regulations. Uses personal computers and associated office equipment to transfer information, print reports, and communicate with others.
6. Coordinates activities with Division Supervisors to plan and schedule vegetation control and anti-icing activities in county right-of-way. Distributes the day-to-day workload among employees; monitors the progress of work and makes adjustments to assure timely completion of assigned work projects.

7. Develop and maintain effective, harmonious and reasonable work relationships with others.
8. Maintain regular and predictable work attendance.

OTHER FUNCTIONS: This classification covers the most significant essential functions performed by an employee in this position but it does not include other occasional work which may be similar to, related to or a logical assignment of this position. Any one position in this classification may be assigned some or all of the duties listed under essential functions or that arise as other functions. The balance of the various duties, responsibilities and/or assignments of this position may change from time to time based upon management's decisions on how to best allocate resources. Any shift, emphasis or rebalancing does not constitute a change in the essential functions of the job classification.

RECRUITING REQUIREMENTS: (Additional specific details may be provided by the specific office or department job announcement, if applicable).

KNOWLEDGE, SKILL AND ABILITY: Thorough knowledge of the use, operation, maintenance and minor repair of herbicide application equipment including spray trucks, injection systems and computer control units; thorough knowledge of herbicide types and their application; thorough knowledge of the use, operation and maintenance of mechanical vegetation control equipment; thorough knowledge in the use and application of anti-icing/de-icing agents and equipment including storage facilities; thorough knowledge of state laws pertaining to operation of motor vehicles and equipment on roads and highways.

Skill in communicating effectively in both oral and written form both internally and with the public. Skill in using computers and associated office equipment to keep accurate records, prepare technical reports, and make arithmetic computations with speed and accuracy.

Ability to supervise, motivate and direct personnel and to do accurate, skilled work from oral or written instructions with a minimum of supervision; good physical condition, initiative, resourcefulness, dexterity, agility, and mechanical aptitude.

EXPERIENCE, EDUCATION AND TRAINING: Graduation from a senior high school or GED; minimum of five years of progressively responsible experience in vegetation management with at least two years experience working in a lead or supervisory capacity. Minimum of four years experience as a licensed herbicide applicator, including experience operating motorized equipment or any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described.

NECESSARY SPECIAL QUALIFICATIONS: Possession of a Commercial Drivers License Class "A" with Air Brake and Tanker endorsements and an acceptable driving record. Possession of a Public Herbicide Applicator License with a category of Right-of-way issued through the Oregon Department of Agriculture.

PHYSICAL DEMANDS AND WORK ENVIRONMENT: Work is generally performed indoors and outdoors in all types of weather and in all areas of the county. Work requirements include being able to see, talk, hear, sit, stand, walk, bend, stoop, kneel, jump and run. The ability to use hands to finger, handle or operate objects, tools or controls, to reach with hands and arms and to lift or move ninety (90) pounds is also required.