

## **LINN COUNTY CLASSIFICATION**

**TITLE: ENVIRONMENTAL HEALTH SPECIALIST 1**

**NUMBER: 701**

**APPROVAL ORDER**

**PAY RANGE: 12**

**NUMBER: 2000-434**

**CATEGORY: OPEU**

**DATE: October 25, 2000**

GENERAL STATEMENT OF DUTIES/JOB OBJECTIVES: This is an entry level Environmental Health Specialist who performs a variety of survey and investigational duties, in the field of environmental health to determine compliance with public health laws and administrative rules.

SUPERVISION RECEIVED: Works under the close supervision of the Environmental Health Program Manager or delegated senior staff who assigns and reviews work for effectiveness and for adherence to law and department procedures and policies.

SUPERVISION EXERCISED: Supervision of employees is not a normal responsibility of positions in this class, but an incumbent may assist in the job orientation of new personnel.

ESSENTIAL FUNCTIONS: A person employed in this classification must possess the capability to perform the following duties to be considered for this position. The duties are essential functions requiring the critical skills and expertise needed to meet job objectives. Additional specific details of these essential functions may be provided by the specific office or department job announcement, if applicable.

1. Inspect restaurants, commissaries, vending machines, mobile food units, and temporary restaurants to assure compliance with laws and rules; participate in the investigation of food borne illnesses and prepare necessary reports.
2. May conduct site evaluations for the use of standard septic tank systems and alternative systems; issue or deny permits per rules; inspect installations of completed systems for compliance; and perform adequacy evaluations of existing systems.
3. Participate in investigation of disease outbreaks related to food, water, sewage, etc. and recommend necessary corrective/preventive action; prepare necessary reports.
4. Inspect and sample water supplies for proper construction and water quality. Assure compliance of public water systems, including schools, restaurants and day-care centers.
5. Inspect swimming pools for compliance with rules and provide educational workshops for swimming pool operators.
6. Inspect hospitals, nursing homes, group care homes, homes for the aged, day-care centers and schools relative to food service, water supplies, sewage disposal, solid waste practices, vector control and general sanitation and safety.
7. Inspect hotels, motels, recreational parks and organizational camps with regard to items listed in #6 and assures compliance with rules.
8. Participate in community health hazard surveys.

9. Investigate and resolve citizen complaints regarding hazardous environmental conditions.
10. Develop and maintain effective, harmonious and reasonable work relationships with others.
11. Maintain regular and predictable work attendance.

**OTHER FUNCTIONS:**

12. Other duties as assigned.

**RECRUITING REQUIREMENTS:** (Additional specific details may be provided by the specific office or department job announcement, if applicable).

**KNOWLEDGE, SKILL AND ABILITY:** Basic knowledge of the theory and practices of environmental health; some knowledge of the laws and administrative rules governing the environmental health programs of the state; ability to make investigations, compile data and present a clear, concise report; some knowledge of the equipment used, business practices and techniques of those industries in which the programs are concerned; ability to promote awareness of and participation toward the correction of public health problems among the general public.

**EXPERIENCE, EDUCATION AND TRAINING:** Bachelor's Degree in public health or related field; or any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described.

**NECESSARY SPECIAL QUALIFICATIONS:** Must be eligible for registration with the State of Oregon as a Sanitarian Trainee at the time of appointment. Possession of a valid motor vehicle operator's license and an acceptable driving record. Waste Management Specialist qualifications (Introductory Soil Science - 5 credit hours; Soil Morphology - 3 credit hours; Physical Geology or Geomorphology - 3 credit hours) are required for work in on-site sewage disposal program.

**PHYSICAL DEMANDS AND WORK ENVIRONMENT:** Work is performed indoors and out of doors in multiple sites throughout the County Work involves a significant amount of locomotion including operation of a motor vehicle and movement from the vehicle to the site. Requirements include the ability to see, talk and hear, sit stand and walk, bend and stoop; use hands to handle or operate objects, tools or controls, including use of a computer keyboard; reach with hands and arms and lift thirty (30) pounds and move fifty (50) pounds. Work will involve walking on uneven, undeveloped terrain and working around extreme temperatures.