

LINN COUNTY CLASSIFICATION

TITLE: PSYCHIATRIC NURSE 2
NUMBER: 778a
PAY RANGE: 17
CATEGORY: MANAGEMENT/EXEMPT

APPROVAL ORDER
NUMBER: 2000-463
DATE: November 22, 2000

GENERAL STATEMENT OF DUTIES/JOB OBJECTIVES: Performs professional nursing and mental health services. Performs routine client evaluations. Provides case management, supportive counseling, and individual and group counseling to selected clients. Assists with outpatient medication clinics involving the assessment of medication side effects and administration of prescribed medication. Consults on client treatment plans involving medications. Provides community consultation services to sub-contract agencies and other community agencies.

SUPERVISION RECEIVED: Works under the direction of the Program Manager or the Manager's designee. Work is reviewed for effectiveness and adherence to established policies and objectives. As expertise is demonstrated, greater independence of action is expected. Works under the medical supervision of a Licensed Medical Professional (LMP) who reviews work performed for medical competence.

SUPERVISION EXERCISED: General or clinical supervision of other employees may be a required responsibility of positions in this classification. The Mental Health Program Manager may designate partial program supervision and clinical supervision of other staff personnel, including nurses, clinicians, and joint participation in performance evaluation of staff psychiatrists. Following such designation, a Psychiatric Nurse 2 may be required to assign responsibilities, provide direction, advise and consult on problems and interpretations of laws and regulations; participate in the selection of new personnel and assign duties, provide training, schedule leaves of absence, resolve grievances, evaluate performance and recommend personnel transactions.

ESSENTIAL FUNCTIONS: A person employed in this classification must possess the capability to perform the following duties to be considered for this position. The duties are essential functions requiring the critical skills and expertise needed to meet job objectives. Additional specific details of these essential functions may be provided by the specific office or department job announcement, if applicable.

1. Under LMP orders, administer and monitor medication; assess client reaction to medications; chart client reaction to medication and recommend medication changes; perform routine medication lab work.
2. Consult with other clinical staff regarding the use, administration, and effectiveness of various medications.
3. Perform routine evaluations on clients.
4. Attend interagency habilitation staffings to represent the Mental Health Department, consultation to other service providers.
5. Provide education to clients and the general public in areas of expertise.

6. Provide consultation to sub-contract and other community agencies around problems with specific clients or special program issues.
7. Provide after-hours emergency services to individuals and community agencies.
8. Provide individual and group therapy to assigned client caseload. May provide family therapy.
9. Provide pre-commitment investigation to allegedly mentally ill persons.
10. Provide coordination of medication clinics including scheduling of clients and provision of clinic organization and management.
11. Perform Merit System Evaluations if employee supervision has been delegated.
12. Carry out employee disciplinary action on employees supervised by this position.
13. Develop and maintain effective, harmonious and reasonable work relationships with others.
14. Maintain regular and predictable work attendance.

OTHER FUNCTIONS:

15. Other duties as assigned.

RECRUITING REQUIREMENTS: (Additional specific details may be provided by the specific office or department job announcement, if applicable).

KNOWLEDGE, SKILL AND ABILITY: Thorough knowledge of nursing practices as they relate to the needs in a community mental health setting. Thorough knowledge of the use of psychotropic medication. Considerable knowledge of the principles and practices of mental health treatment, including assessment, diagnosis, treatment planning and counseling techniques. Some knowledge of the use and application of psychological testing. Relatively thorough knowledge of the functions and procedures of other health, social service and education agencies. Basic knowledge of the laws governing the commitment of mentally ill persons.

Ability to conduct thorough interviews, assessments and evaluations and to effectively interpret the information in the formulation of a treatment plan. Ability to write clear and concise reports. Ability to quickly develop knowledge and specialized skills as may be necessary to perform duties effectively. Ability to develop and maintain effective working relationships with peers, supervisors, and professionals in related disciplines.

Ability to use word processing as required by the position.

EXPERIENCE, EDUCATION AND TRAINING: A Master's Degree in psychiatric nursing, clinical or counseling psychology, social work, or related field including an internship plus a Bachelor of Science Degree in nursing. Two years of progressively responsible professional mental health experience; or any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described.

NECESSARY SPECIAL QUALIFICATIONS: Possession of a license to practice as a registered nurse in Oregon at the time of appointment. Possession of a valid motor vehicle operator's license and an acceptable driving record at the time of appointment may also be a condition of employment. Appropriate registrations, certifications or licenses may also be required.

PHYSICAL DEMANDS AND WORK ENVIRONMENT: Work is generally performed indoors in multiple offices or clinic settings. Work involves travel to various community agencies and schools throughout the County. Work involves a significant amount of locomotion, including operation of a motor vehicle and movement from the vehicle to the office, clinic, community agency or school. Requirements include the ability to see, talk and hear, sit, stand and walk, bend and stoop; use hands to handle or operate objects, tools or controls, including use of a computer keyboard; reach with hands and arms and lift or move thirty (30) pounds. Have sufficient visual acuity to read scales, measuring boards, obtain capillary blood samples, read hemocue machine. Work may involve potential exposure to blood products, cleaning materials and loud noises.