

LINN COUNTY CLASSIFICATION

TITLE: PARK RANGER

NUMBER: 835

PAY RANGE: 13

CATEGORY: OPEU

APPROVAL ORDER

NUMBER: 99-552

DATE: October 20, 1999

GENERAL STATEMENT OF DUTIES/JOB OBJECTIVES: Enforces rules, regulations and policies, registers vehicles and visitors as a resident park ranger; assists the public in the use of park and recreation facilities; insures proper use of park facilities; performs manual labor and semi-skilled work in the construction, maintenance and repair of County park grounds and equipment.

SUPERVISION RECEIVED: Works under the supervision of the Parks Operation Supervisor who assigns duties, assists on special projects and monitors work performance for results obtained.

SUPERVISION EXERCISED: Task supervision of seasonal employees is a normal responsibility of positions in this class. Incumbent will be assigned to direct the activities of temporary help.

ESSENTIAL FUNCTIONS: A person employed in this classification must possess the capability to perform the following duties to be considered for this position. The duties are essential functions requiring the critical skills and expertise needed to meet job objectives. Additional specific details of these essential functions may be provided by the specific office or department job announcement, if applicable.

1. Open and close parks; collect camping and day-use fees; survey vehicles and visitors to parks; patrol parks on foot or by vehicle; provide information to the general public pertaining to park use, safety requirements, rules and regulations, points of interest, etc.; keep daily records of work performed; log gas and diesel use; purchase materials and supplies consistent with department policy.
2. Perform general park maintenance including cleaning park grounds; picking up litter; cleaning and restocking restroom facilities; collecting and depositing garbage into receptacles; removing leaves; applying herbicides and pesticides; mowing lawn areas; trimming shrubs and trees; repairing mowers, tractors and attachments; repairing vandalized park facilities; operating, maintaining and repairing wastewater treatment and portable water systems.
3. Work with and supervise work activities of part-time and temporary seasonal employees; assign duties and evaluate work results.
4. Construct park and museum buildings, trails, picnic tables, benches, footbridges, firepits and signs; develop landscapes; install restroom fixtures, lights, etc.
5. During the summer recreation season, employee may be required to work a flexible schedule, work on weekends with two mid-week days off. Employee may also be required to work on three holidays (Memorial Day, Fourth of July, and Labor Day).

6. Develop and maintain effective, harmonious and reasonable work relationships with others.
7. Maintain regular and predictable work attendance.

OTHER FUNCTIONS:

8. Other duties as assigned.

RECRUITING REQUIREMENTS: (Additional specific details may be provided by the specific office or department job announcement, if applicable).

KNOWLEDGE, SKILL AND ABILITY: Considerable knowledge of the rules and regulations governing park activities. Considerable knowledge of park operations including sewer, water and electrical systems and emergency controls. Considerable knowledge of the materials, tools and equipment used in park maintenance and construction. Knowledge of herbicides, pesticides and their application. Knowledge of lawn, shrub and tree care.

Ability to communicate effectively and resolve conflicts. Ability to establish and maintain harmonious working relationships with superiors, fellow employees and the general public. Ability to enforce park rules and regulations in an assertive manner. Ability to operate equipment, power and hand tools. Ability to perform construction trades; i.e. masonry, carpentry, plumbing, electrical, welding and painting. Ability to work out of doors, often during inclement weather. Ability to direct the work activities of temporary summer help. Ability to understand and follow oral and written instructions. Ability to work independently.

EXPERIENCE, EDUCATION AND TRAINING: Two years of experience in parks operations, construction and/or maintenance. Graduation from a senior high school. Any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described will be considered.

NECESSARY SPECIAL QUALIFICATIONS: Ability to reside at park location, at the Director's discretion, and to remain on duty during period of peak park usage. Ability to obtain a valid chauffeur's license, class B with an air brake and combination endorsement and maintain an acceptable driving record. Ability to obtain a State of Oregon Public pesticides and herbicides application license.

PHYSICAL DEMANDS AND WORK ENVIRONMENT: Work is generally performed outdoors in all types of weather and in all Linn County park locations. Work requirements include being able to see, talk, hear, sit, stand, walk, bend, stoop and kneel. The ability to use hands to finger, handle or operate objects, tools or controls, to reach with hands and arms and to lift or move ninety (90) pounds is also required.