



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Robert Wheeldon, Director

Room 114, Linn County Courthouse
PO Box 100, Albany, Oregon 97321
Phone 541-967-3816, Fax 541-926-2060

CERTIFICATE OF OCCUPANCY REQUIREMENTS

Per Oregon Administrative Rule 918-480-0140 a Certificate of Occupancy (C of O) is required to be issued for all new residential structures when the structural permit is applied for on or after April 1, 2008. This OAR also specifies that prior to the certificate being issued the general contractor or owner who was issued the structural permit for construction must provide to the building official the contact information and relevant license information for the general contractor, as well as any electrical contractor, mechanical contractor (HVAC), and plumbing contractor that performed work on the residential dwelling or townhouse. A moisture content acknowledgement form and high efficiency interior lighting system acknowledgement form (both attached) must also be completed and submitted.

Please complete the following information:

Building Permit # _____ Name _____

Address/City/State/Zip _____

Description of work _____

GENERAL CONTRACTOR

Name _____

Address _____

City/State _____

Phone _____

CCB License # _____

ELECTRICAL CONTRACTOR

Name _____

Address _____

City/State _____

Phone _____

CCB License # _____

MECHANICAL CONTRACTOR

Name _____

Address _____

City/State _____

Phone _____

CCB License # _____

PLUMBING CONTRACTOR

Name _____

Address _____

City/State _____

Phone _____

CCB License # _____

For questions regarding the Linn County Building Dept. C of O Policy please call 541-967-3816.